

CHURCHILL COUNTY BOARD OF SCHOOL TRUSTEES

Fallon, Nevada

REGULAR MEETING

January 11, 2017

Members of the Board Toured the Churchill County High School Music Room Addition at 5:15 p.m.

CALL TO ORDER

President Hendrix called to order the regular meeting of the Churchill County School District Board of Trustees at 6:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE

Mr. Malkovich led the pledge of allegiance.

VERIFICATION OF POSTING OF AGENDA

President Hendrix confirmed the posting of the agenda pursuant to NRS.

ROLL CALL

Trustees Present

Trustee Clay Hendrix, President
Trustee Kathryn Whitaker, Vice President
Trustee Carmen Schank, Clerk
Trustee Matt Hyde, Acting Clerk
Trustee Rich Gent
Trustee Tricia Strasdin
Trustee Phil Pinder

Others Present

Dr. Sandra Sheldon, Superintendent
Sharla Hales, District Counsel
Phyllis Dowd, Director of Business Services

Debra Shyne, Secretary
(Interested Staff/Community Members per Attached List)

REVIEW AND ADOPTION OF AGENDA

President Hendrix requested Item 13L1, Review of Regulation 8340.0 - Agenda Setting, removed from the agenda, and New Business 15B, Presentation by Patty Fleming, delayed until the February 8 meeting. Trustee Gent made a motion to approve the agenda with modifications provided, seconded by Trustee Schank. There were no public comments. The motion passed unanimously.

PUBLIC COMMENT

Becky Dodd, E.C. Best Teacher, voiced concern about the Superintendent receiving a raise and commented that teachers have not received a cost of living wage for ten years. Ms. Dodd provided a spreadsheet to Board members regarding cost of living percentages and commented that some classified employees' days were reduced four days this year, which affect their annual salary and PERS.

Kayla Buckmaster, CCHS Student, spoke regarding the strengths of her former softball coach Dean Schultz.

Becky Dodd requested water removed from the playground at E.C. Best Elementary school.

Becky Mathews, CCMS Teacher, commented on President Obama’s farewell address regarding democracy and working together and requested the Board consider salary increases for all employees.

OATH OF OFFICE – NEWLY ELECTED/RE-ELECTED BOARD MEMBERS

President Hendrix administered the Oath of Office to new Board Members: Tricia Strasdin, Phil Pinder, and Kathryn Whitaker.

ELECTION OF BOARD OFFICERS AND COMMITTEE APPOINTMENTS

President: Trustee Gent nominated Trustee Hendrix to continue as President, seconded by Trustee Schank. There were no public comments. The motion passed unanimously.

Vice President: Trustee Gent nominated Kathryn Whitaker as Vice President, seconded by Trustee Schank. There were no public comments. The motion passed unanimously.

Clerk: Trustee Whitaker nominated Trustee Schank as Clerk, seconded by Trustee Gent. There were no public comments. The motion passed unanimously.

Acting Clerk: Trustee Schank nominated Trustee Hyde as Acting Clerk, seconded by Trustee Whitaker. There were no public comments. The motion passed unanimously.

Board members agreed to the following committee assignments:

NASB Director	Schank
NASB Alternate Director	Whitaker
NASB Legislative Committee	Strasdin
	Gent
	Schank
Debt Management Commission	Hendrix
Parks/Recreation Committee	Gent
Budget Committee	Hendrix
	Hyde
	Pinder
Audit Committee	Hyde
	Strasdin
NIAA	Hyde
Technology Committee	Pinder
	Gent – ALT.
Discipline & Attendance Committee	Whitaker
Master Plan Task Force	Gent
	Strasdin

Scholarship Committee	Strasdin
	Schank
	Hyde
Policy Committee	Schank
	Whitaker
	Pinder
Safety & Security Committee	Gent
	Strasdin
Negotiations - Licensed	Schank
Negotiations - Classified	Whitaker
Negotiations - Administrators	Gent

SUPERINTENDENT UPDATE

A. Mr. Steve Russell will present to the Board the Emergency Evacuation Video that was created by the Churchill County High School Video Production students.

Steve Russell reported that he previously presented a video tape produced by Pleasant Valley Unified School District in Arizona to the Safety and Security Committees, which identifies what parents/guardians can expect during an emergency at their school district. Chip Rutledge, CCHS Teacher, and his students recently put together a similar video, also viewed by the Safety and Security Committees. Mr. Russell played the video for the Board. Mr. Russell thanked Mr. Rutledge and his students for preparing the video. Staff will place the video on the District’s website and Facebook pages. Dr. Sheldon thanked Mr. Russell for his efforts in getting this video produced.

B. Principal Malkovich and members of the Lahontan Elementary School Parent Involvement Committee will present information regarding parent involvement and family engagement, including Family Literacy Nights, and the perceived impact of pre-school on kindergarten performance.

Greg Malkovich commented that in his 18 years as an administrator he currently has the best parent group he has ever had. Sheila Washington, parent, reported on some of the things the parent committee has completed this year. The parent committee put boxes in each copy room for lamination or copying where teachers put a slip on their request and parents make copies and deliver the product to the teachers. The committee also held a bingo night; set up, ran, and took down the book fair; and participated in the family carnival night, ceremony to celebrate veterans, and winter fest carnival and auction. The committee assisted Ms. Kalt’s class in shipping huge boxes of items to troops in Kuwait who have ties to families in Fallon, helped with literacy nights, collected box tops to purchase supplies for teachers, and several parents assist with classrooms on a daily basis.

Jeremie Sorensen, kindergarten teacher, reported on the positive impact of the skills pre-kindergarten (pre-K) students bring with them from Northside that have helped kindergarten students get a head start on learning. Kindergarten students come in with the concept of how to do school and they know there is structure and there are rules. They know how to make good choices and what the consequences are for bad choices. They have

exposure to academics and some are already readers. They problem solve and are not tattling on each other as much. Ms. Sorensen said she couldn't say enough about the benefits of the pre-K program.

Trustee Hyde commented that it would be nice if the current parent group could mentor parents of the next group to maintain this level of parent involvement. Dr. Sheldon reported that the Parent Involvement Community Engagement Coordinator meets with Parent Involvement Committees on a monthly basis, and the whole group is a dynamite team.

C. Dr. Sheldon will report on the Achievement School Zones (AB448).

There were no questions.

D. Update regarding district-related matters.

Dr. Sheldon requested the Board and audience view the slide show of staff from a recent professional development day, put together by the District's Community Engagement Coordinator. The Coordinator placed the slide show on Facebook pages with a caption of "Did you ever wonder what teachers do on professional development days?" Dr. Sheldon reported on the recent professional development training and reported that outside consultants provided training as well.

BUSINESS SERVICES UPDATE

A. Update regarding general business items

The next Board Budget Committee Meeting was scheduled for January 31, 4:00, with Trustees Hendrix, Pinder, and Hyde. Ms. Dowd expects to have estimates for enrollment projection for next school year, which features in with the staffing equation.

UPCOMING BOARD EVENTS

- A. Saturday, January 21, 8:30-4:30, Nevada Association of School Boards, School Board Orientation – Part II, Hyatt Place Hotel, Reno, Nevada**
- B. Saturday-Sunday-Monday, March 25-27, 2017, National School Board Association's 77th Annual Conference, Denver, Colorado**

CONSENT AGENDA

- A. Approval of Recommended Personnel Action (Attachment A)**
- B. Approval of Vouchers**
- C. Approval of December, 2016 Payroll**
- D. Approval of December 15, 2016, REGULAR Board Meeting Minutes**
- E. Approval of December 21, 2016, SPECIAL Board Meeting Minutes**
- F. Approval of Request to Apply for Grant Funds for Incentive for Licensed Educational Personnel – Assembly Bill #1**
- G. Approval of Request to Apply for 2017-18 State and Federal Compensatory and Competitive Grants**
- H. Approval of Revisions to Policy 3240.0 – Acceptance of Gifts – Second Reading (Students)**

- I. **Approval of Revisions to Policy 5137.1 – Electronic Resources and Internet Safety – Second Reading (Students)**
 - 1. *Review of Regulation 5137.0 – Electronic Resources and Internet Safety*
- J. **Approval of Revisions to Policy 5244.1 – Graduation policy – Second Reading (Students)**
 - 1. *Review of Regulation 5137.0 – Electronic Resources and Internet Safety*
- K. **Approval of Revisions to Policy 5600.0 – Mandatory Reporting of Child Abuse or Neglect – Second Reading (Students)**
 - 1. *Review of Regulation 5600.0 – Protocol in Suspected Cases of Child Abuse or Neglect – Mandatory Reporting of Child Abuse or Neglect*
- L. **Approval of Revisions to Policy 8340.0 – Meetings – Second Reading (Internal Board Operations)**
 - 1. *Review of Regulation 8340.0 – Agenda Setting*

Item L1 was removed from the agenda.

Trustee Gent made a motion, seconded by Trustee Schank, **to approve consent agenda action items A-L, with the exception of L1 as provided.** There were no public comments. The motion passed unanimously.

REPORTS BY BOARD MEMBERS

Trustee Schank reported on the Board’s tour of the music room stating that Tom Fleming was able to design the music room and has a slot for each instrument. The theater room connects to the stage. Trustee Schank also reported on her attendance at the Churchill Economic Development Authority’s breakfast, where Robin Titus was present and spoke about the achievement school district. Ms. Titus is not in favor of it, it costs a lot of money, and a lot of money is spent on administration rather than supporting students. Dr. Sheldon reported that they are also contracting with private companies to run the schools. Superintendents are not in favor and it is very controversial. Dr. Sheldon reported that Churchill County School District does not have schools that qualify for the achievement school district.

NEW BUSINESS

- A. **For Discussion and Possible Action: The Board will discuss scheduling a board meeting at the middle school to meet with teachers.**

The Board scheduled a Special Board Meeting at the Churchill County Middle School on February 15, at 4:00 p.m., to discuss achievements and challenges and receive staff input.

- B. **For Presentation and Possible Action: Ms. Patty Fleming will present information regarding the Nevada Administrator Performance Framework tool and will lead a discussion regarding its use in administrative evaluations..**

This agenda item was deferred to a February meeting.

- C. **For Discussion and Possible Action: Principal Kevin Lords will present to the Board regarding what the high school is doing to support credit deficient students.**

Kevin Lords, CCHS Principal, stated that teachers attempt to figure out the “switch” for students who are struggling, to get them engaged in their learning. Teachers have told Mr. Lords that they provide the relevance for the student, the instruction for the student, and sometimes the student just doesn’t care. The obstacle is how to get the student to care.

Interventions teachers provide in the classroom are the most effective because they know and connect with the students. Teachers make themselves available before and after school, every day and most give up their lunch period to assist students. Teachers provide reviews, reading rubrics, and allow the retake of quizzes.

The high school started this year providing a math tech and trade class taught by Mr. Holt and an English tech and trade class taught by Ms. Fairbanks, designed to retrieve credit. For students who struggle in English, they might learn how to write a resume, write business letters, and work on various other types of practical English used for communication. Ms. Fairbanks and Mr. Holt met with CTE teachers to ascertain what students need for math and English so they could develop the curriculum. The first semester has been successful.

Mr. Lords and four teachers attended an Avid Conference. Mr. Nelsen stated to Mr. Lords that he learned new ideas in how to use Cornell Notes. CCHS has after school tutoring in math and has hired two students to assist with math tutoring. The high school now has Jobs for America's Graduates, where 85 to 95 percent of the students complete high school.

Special education students have a transition program developed by Sara Camper. Ms. Camper speaks at teacher conferences all over the state regarding the transition program she developed. Students get help taking their driver's test, how to balance checkbooks, etc. to ready students with disabilities to get to the next level.

CCHS has an online program and summer school for credit recovery.

Each quarter and every couple of weeks teachers contact parents of students who are getting an "F". It might be a phone call, email, or text message. Teachers are mandated to make this contact, but it is time consuming, as these conversations with parents are not typically a two-minute conversation.

Incoming freshmen students meet with counselors to develop a four-year plan. However, the problem CCHS has is keeping up with that four-year plan. Infinite Campus has the four-year plan built into the software which will help immensely as it will trigger students who are not on track so counselors can meet with them and develop interventions to get them back on track.

Trustee Gent asked if there is any training available for adverse peer pressure and fighting the media. Mr. Lords stated that he has heard of some conferences and there is some training in education as part of undergraduate and graduate programs. The key is to make it positive peer pressure.

Trustee Hyde commented that waiting until the student has an "F" before making contact might be too late.

Dr. Sheldon reported that at the middle school advisory teachers' work with students to reinforce the importance of achievement, keeping grades up, grade checks, etc. They work closely with credit deficient students and at risk students.

The group discussed at-risk and credit-deficient students and how staff is focused on assisting those students.

Trustee Whitaker also voiced concern that intervention is not soon enough. Trustee Hendrix commented that the District needs to think outside of the box and agreed that developing relationships with students was very important.

D. For Discussion Only: The Board will discuss the scheduling of a Board self-evaluation and select a date for a Board Retreat.

The Board scheduled a Board Retreat for February 1 at 5:30 p.m. The agenda for the meeting will be set when the January 25 agenda is set.

PUBLIC COMMENT

Carol Woodsford commented that she missed public speaking on the consent agenda. Wyatt Workman commented about his recent position with the District Maintenance Office.

Kristy Loesel commented that her position in the high school was reduced in force and that she now works at the middle school. Ms. Loesel explained what she does with her Advisory class. Ms. Loesel would like to find a way to get assistance from community mental health and social service resources to assist with students.

DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEM

Trustee Schank would like Dr. Sheldon to ask principals about their needs regarding budget. Trustee Schank requested discussion on an early intervention focused plan.

SET DATE AND TIME FOR NEXT BOARD “AGENDA SETTING” MEETING

Agenda setting was scheduled for Tuesday 01/10/17, at 4:30 p.m., with Trustees Hendrix, Whitaker and Schank scheduled to attend.

ADJOURNMENT

Trustee Gent made a motion, seconded by Trustee Strasdin, to adjourn the meeting at approximately 7:59 p.m. The motion passed unanimously.

The Board of Trustees then met in litigation session.

Carmen, Schank, Clerk of the Board

Prepared by Debra Shyne