

# CHURCHILL COUNTY BOARD OF SCHOOL TRUSTEES

Fallon, Nevada

## REGULAR MEETING

August 11, 2016

### TOUR of BUILDINGS

Trustees Whitaker, Schank, and Strasdin toured construction and maintenance sites.

### CALL TO ORDER

Vice President Koenig called to order the regular meeting of the Churchill County School District Board of Trustees at 7:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

### PLEDGE OF ALLEGIANCE

Dr. Dotty Merrill, Executive Director of the Nevada Association of School Boards, led the pledge of allegiance.

### VERIFICATION OF POSTING OF AGENDA

Vice President Koenig confirmed that the agenda was posted pursuant to statute.

### ROLL CALL

#### Trustees Present

Trustee Greg Koenig, Vice President  
Trustee Kathryn Whitaker  
Trustee Matt Hyde, Acting Clerk  
Trustee Carmen Schank, Clerk  
Trustee Rich Gent  
Trustee Tricia Strasdin

#### Trustees Absent

Trustee Clay Hendrix, President

#### Others Present

Dr. Sandra Sheldon, Superintendent  
Derild Parsons, Director of Special Services  
Kimi Melendy, Director of Educational Services  
  
Debra Shyne, Secretary  
*(Interested Staff/Community Members per Attached List)*

### REVIEW AND ADOPTION OF AGENDA

The agenda was adopted under unanimous consent.

### PUBLIC COMMENT

Nate Waite reported that teachers at the middle school are going above and beyond regarding technology and some have received Google certification (an international certification).

Dotty Merrill, Executive Director of the Nevada Association of School Boards, reminded the Board of the NASB training scheduled for November 17, 18, and 19. November 17 would be a full day of orientation for new board members.

Jennifer Sanchez, E.C. Best Library Specialist, commented that the four day reduction of hours for classified had an impact on her duties. She stated that she would be working those four days anyway, and would like to be paid for them.

## **SUPERINTENDENT UPDATE**

### **A. Update regarding district related items**

Dr. Sheldon reported that staff would return on August 12 and that many teachers have been preparing classrooms getting ready for students. Principals were present at the board meeting and introduced new staff members to the Board.

Dr. Sheldon reported that she will be hosting the Nevada Association of School Superintendent's meeting on August 30 and 31, with a tour of the Naval Air Station on August 30, followed by dinner, and then a breakfast meeting on August 31.

## **CONSENT AGENDA**

- A. Approval of Recommended Personnel Action (Attachment A)**
- B. Approval of Vouchers**
- C. Approval of July, 2016, Payroll**
- D. Approval of June 23, 2016, Regular Board Meeting Minutes**
- E. Approval of July 28, 2016, Regular Board Meeting Minutes**
- F. Approval of Contract with Chartwells**
- G. Approval of Policy 5410.0 – Safe and Respectful Learning Environment Free from Bullying and Cyber-Bullying – Second Reading. Policy 4139.0 is identical to this policy and would also be updated.**
  - 1. *Review of Regulation 5410.0 – Safe and Respectful Learning Environment Free from Bullying and Cyber-Bullying. Regulation 4139.0 is identical to this regulation and would also be updated.***

Trustee Gent made a motion, seconded by Trustee Whitaker, ***to approve Consent Agenda Action Items A-G as provided.*** The motion passed unanimously; Present Hendrix was absent.

## **REPORTS BY BOARD MEMBERS**

Trustee Schank reported on her tour of construction projects. Trustee Whitaker reported that she spent time at Lahontan while teachers prepared for students and that staff discussed ways to ensure transportation runs smoothly at Lahontan.

## **NEW BUSINESS**

### **A. For Discussion Only: Update regarding new and ongoing grants.**

Kimi Melendy, Director of Educational Services, reported on the list of grants (document in BoardBook). Board members asked questions.

### **B. For Discussion Only: Update regarding transition of the Special Education Director.**

Derild Parsons reported on his transition to Special Education Director. Mr. Parsons reported on the summer school programs, Infinite Campus, individual education plans, increasing technology needs of special education teachers, staff assignments, working with

Mr. Johnson with student enrollment at Northside, and the various trainings Mr. Parsons has attended over the summer.

**C. For Discussion Only: Update regarding district safety.**

Mr. Steve Russell, Director of Transportation and Safety, provided a copy of the training program provided at substitute and new teacher training. The training involved the District's emergency management operations procedures. September 15 will be the first Safety meeting followed by a Security meeting. The See Something Say Something banners will be put in place on August 15. Mr. Russell reported on workers' compensation training and changes that will be made to school zones.

Trustee Hyde asked when staff and students will be trained on an active shooter situation. Mr. Russell reported that the District needs to get the teachers more active in this type of training so that information can be relayed to students. Trustee Hyde stated that he felt this should be expedited.

Trustee Gent asked about drills. Mr. Russell reported that fire drills are conducted every month, lock down drills once per year, and that he is working with the City regarding emergency training events and plans to possibly evacuate a school as well as establish alternative evacuation locations outside of the school district.

Trustee Schank inquired about exiting the high school from the student parking lot if there were an emergency. Mr. Russell stated that they would open the gates so that students could exit by Lahontan Elementary School.

**D. For Discussion and Possible Action: Approval for City of Fallon to Provide Trash Services for 2016/17 School Year.**

Brian Byrd, Director of Maintenance, reported on the District's waste disposal and the proposal for the City of Fallon to handle the District's trash disposal needs at an estimated cost of \$52,092 per year.

Trustee Schank made a motion, seconded by Trustee Gent, ***to approve the proposal for the City of Fallon to provide Trash Services for the 2016/17 school year.*** The motion passed unanimously; Present Hendrix was absent.

**E. For Discussion and Possible Action: Discussion regarding principals providing a report to the Board two times each year.**

Dr. Sheldon provided the Board with a schedule for principals to report to the Board. Vice President Koenig asked that the presentation time be limited to about ten minutes.

Trustee Hyde made a motion, seconded by Trustee Schank, ***that principals provide a report to the Board two times each year as provided in the document.*** The motion passed unanimously; Present Hendrix was absent.

**F. For Discussion Only: Proposed nominations for the Nevada Association of School Board Award Nominations.**

Vice President Koenig reported that a lot of good things are happening in the District. NASB has an award ceremony every year and Vice President Koenig would like Churchill County School District to submit nominations in some of the categories. Nominations are due on

Monday, August 15. Trustees Koenig, Strasdin, and Whitaker agreed to meet on August 12 to work on nominations.

### **PUBLIC COMMENT**

Dr. Sheldon reported that the parent welcome back meetings are scheduled for 5:30 on Monday for elementary schools and 6:00 for the middle and high school. Dr. Sheldon addressed Jennifer Sanchez's comments. The District has five non student days in the calendar, which is 175 student days and 5 professional development days. In the past some classified staff has had training and others, such as food services and transportation, do not have scheduled training for each professional development day. This year the District cut three days out of the scheduled days for some classified positions. Dr. Sheldon stated that supervisors can make the decision to bring some of those classified staff in for training and those staff members would log their time on a time sheet.

### **DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS**

Trustee Schank requested email notification on school theft (what was taken and the cost to the District).

Trustee Gent asked what the District could do to entice teachers from other areas to come to Churchill County School District. What can the Board or District do to help Churchill County Commissioners and Churchill Economic Development Authority (and other community entities) to get the word out about the great things that the District is doing.

### **SET DATE AND TIME FOR NEXT BOARD "AGENDA SETTING" MEETING**

Agenda setting was scheduled for Tuesday, August 16, at 5:15 with Trustees Koenig, Hendrix, and Whitaker.

### **ADJOURNMENT**

Trustee Whitaker made a motion, seconded by Trustee Hyde, to adjourn the meeting at approximately 8:33 p.m. The motion passed unanimously.

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Carmen, Schank, Clerk of the Board

*Prepared by Debra Shyne*