

# CHURCHILL COUNTY BOARD OF SCHOOL TRUSTEES

Fallon, Nevada

## REGULAR MEETING

May 26, 2016

### CALL TO ORDER

Vice President Koenig called to order the regular meeting of the Churchill County School District Board of Trustees at 7:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

### PLEDGE OF ALLEGIANCE

Walter Henderson led the pledge of allegiance.

### VERIFICATION OF POSTING OF AGENDA

Vice President Koenig confirmed the agenda was posted pursuant to statute.

### ROLL CALL

#### Trustees Present

Trustee Greg Koenig, Vice President  
Trustee Matt Hyde, Acting Clerk  
Trustee Carmen Schank, Clerk  
Trustee Rich Gent  
Trustee Kathryn Whitaker

#### Trustees Absent

Trustee Ron Evans  
Trustee Clay Hendrix, President

#### Others Present

Dr. Sandra Sheldon, Superintendent  
Phyllis Dowd, Director of Business Services  
Sharla Hales, Legal Counsel  
Brian Byrd, Director of Maintenance  
Debra Shyne, Secretary  
*(Interested Staff/Community Members per Attached List)*

### REVIEW AND ADOPTION OF AGENDA

The agenda was adopted under unanimous consent.

### PUBLIC COMMENT

Jim Falk commented about eleven states suing the federal government regarding transgender restrooms. Kaycee Golden presented a letter from E.C. Best staff, signed by 32 staff members, in support of Mr. Boone remaining as the principal at E.C. Best. Heidi Emke Barnes and Patty Daum also spoke in support of Mr. Boone.

### RECOGNITIONS

#### **A. The Board recognized Steve Russell for his efforts with the See Something Say Something campaign advertisement displaying at Fox Peak.**

Trustee Gent thanked Steve Russell for his efforts with security and noted that Mr. Russell has been heading up safety and security with the District for the past three and a half to

four years and has been instrumental with implementing the See Something Say Something campaign.

## **SUPERINTENDENT'S UPDATE**

### **A. Update regarding district-related matters**

Dr. Sheldon referred to a map from Ed Week, a national publication, which depicted average test scores for school districts. Nevada has very large school districts and very few. Churchill County is at 0.5% below to at the national average in academic achievement.

Phyllis Dowd stated that the District received a letter from taxation regarding the declining fund balance. After the 2015 year-end financial statements were reviewed by the Department of Taxation they asked for the declining fund balance letter. This was the fourth year of declining fund balance, but this time the fund balance was only a slight decline. The Department of Taxation asked for the District to appear on June 7 at 9:00 a.m. before the Local Government Finance Committee. Ms. Dowd and Dr. Sheldon will attend this meeting. Ms. Dowd reported that this year and next year the District shows growth in the ending fund balance.

## **PUBLIC HEARING ON FISCAL YEAR 2016-2017 BUDGET**

### **A. For Discussion and Possible Action: The Board will discuss and take action to approve the Fiscal Year 2016-17 Final Budget, including taking action to revise, add, or delete any line item in the proposed budget.**

Ms. Dowd reported that she did an analysis on the current year budget and in the business services update after this agenda item the report indicates the District is in good shape for the year-end in the General Fund. The District anticipates having more ending fund balance than projected, which is usually the occurrence. Lyon County received some taxation money that should have gone to Churchill County. The District was going to receive that taxation reimbursement in 2017, but will actually receive it in 2016. Ms. Dowd moved this money from 2017 to 2016, which will increase the District's ending fund balance. The District has done well monitoring expenses. The annual revision will be before the Board next month. Currently, the District is approximately \$480,000 ahead of what was anticipated in December.

Ms. Dowd explained changes between the tentative and final budget (copy of handout provided at the meeting). Ms. Dowd stated that the Department of Motor Vehicles realized that their kiosks were incorrectly allocating money to school districts in the amount of \$19 million dollars. The DMV is forgiving the entire \$19 million dollars (\$100,000 to Churchill County), but the District will have lower government services tax in the next year, which is estimated to be a decrease of \$25,000. Ms. Dowd stated that she would be happy to print a budget for anybody who requests a copy. Ms. Dowd explained that the District will not likely qualify for hold harmless next year and explained projected enrollment numbers she used to calculate next year's estimated DSA. If the District were to lose two percent more than her estimate, it would equal \$420,000. Ms. Dowd explained that the changes increase the ending fund balance to \$200,000, which puts the District at the four percent mark.

Ms. Dowd explained two errors in the budget document. With a vendor handling food services the line item for food would not be a supply, so supplies will be changed to zero and the services will increase to \$972,040 (page 56 of the Budget). There is a change in the Capital Improvement Plan where Ms. Dowd incorrectly reported \$75,000 for playground equipment for an elementary school, which should be \$100,000 (page 64 of the Budget). Under site improvement the number will increase from \$430,000 to \$455,000. This changes the Capital Improvements ending fund balance by \$25,000, but that fund can handle the change.

Trustee Schank asked about the director pay increase of \$15,534. Dr. Sheldon explained that it is an equalization pay to bring the Director of Transportation, currently at \$53,000, up to \$65,000 in line with the other director. Mr. Russell is the Director of Transportation but is also responsible for school safety and those responsibilities are being formally added to his job description.

Trustee Schank made a motion, seconded by Trustee Hyde, ***to approve the fiscal year 2016-17 budget to include changes.*** There were no public comments. The motion passed unanimously; Trustees Evans and Hendrix were absent.

### **BUSINESS SERVICES UPDATE**

#### **A. Budget to Actual Report (written report provided)**

There were no questions.

### **EDUCATIONAL SERVICES UPDATE**

#### **A. Budget to Actual Report (written report provided)**

Trustee Whitaker asked how many students the District expected to lose next year. Ms. Dowd stated approximately 64 students. Dr. Sheldon stated that next year's kindergarten count is at 220 students, which is what kindergarten was this year. The District has 45 more seniors graduating than the incoming first grade class, which is where full-time DSA starts. Dr. Sheldon stated a few students were added to the estimate in case there are unforeseen reasons for students to leave over the summer.

### **UPCOMING BOARD EVENTS**

#### **A. May 27, Friday, 7:00 p.m., High School Graduation, Ed Arciniega Stadium, Churchill County High School**

### **CONSENT AGENDA**

#### **A. Approval of Recommended Personnel Action (Attachment A)**

#### **B. Approval of Vouchers**

#### **C. Approval of May 12, 2016, Regular Board Meeting Minutes**

#### **D. Approval of the 2016-17 Sponsor Application for the National School Breakfast and Lunch Programs**

Trustee Gent made a motion, seconded by Trustee Schank, ***to approve Consent Agenda Action Items A-D.*** There were no public comments. The motion passed unanimously; Trustees Evans and Hendrix were absent.

## **REPORTS BY BOARD MEMBERS**

Trustee Schank reported on her attendance at the E.C. Best and Lahontan Transition Day where first grade students went to E.C. Best to see the school and observe second and third grade students.

## **OLD BUSINESS**

- A. **For Discussion and Possible Action:** Call for additional bids through oral bidding and opening of the bid proposals and possible action to accept bid for the sale of the Plummer Building located at 50 East Virginia Street.

There were no written or public bids received.

## **NEW BUSINESS**

- A. **For Discussion and Possible Action:** Action to ratify the 2016-2017 School Year Tentative Agreement between the Churchill County School District and the Nevada Classified School Employees Association (NCSEA), including fiscal impact data.

Dr. Sheldon was notified by the president that the NCSEA contract was ratified.

Trustee Whitaker made a motion, seconded by Trustee Schank, *to ratify the 2016-2017 School Year Tentative Agreement between the Churchill County School District and the Nevada Classified School Employees Association, including fiscal impact data.* Trustee Schank reported the estimated cost to the current year was \$1,260. There were no public comments. Trustee Whitaker stated that this was the first time she was involved with contract negotiations and voiced appreciation to NCSEA. The motion passed unanimously; Trustees Evans and Hendrix were absent.

- B. **For Discussion and Possible Action:** Action to ratify the 2016-2017 School Year Tentative Agreement between the Churchill County School District and the Churchill County Administrators Association, including fiscal impact data.

Dr. Sheldon reported that the administrators did not ratify their contract so there can be no action taken on this item.

- C. **For Discussion and Possible Action:** To move forward with recommendations for playground safety upgrades in the amount of \$360,000 out of the Capital Projects Fund.

Mr. Byrd reported on the need for playground upgrades and removal of antiquated out-of-compliance playground equipment. Mr. Byrd requested \$100,000 per elementary site and an additional \$60,000 for Northside. In February, Risk Control Services conducted an inspection of playground equipment in the District and provided a list of equipment that was not age appropriate for the school, equipment that could be modified, and equipment that should be removed. The vendor offers a five year warranty on the materials. Mr. Byrd reported that he would break ground in August on the first site, Northside, and complete one school at a time until completed. Dr. Sheldon reported that two major accidents occurred earlier this year; one resulted in a claim.

Trustee Whitaker made a motion, seconded by Trustee Schank, *to move forward with recommendations for playground safety upgrades in the amount of \$360,000 out of the*

**Capital Projects Fund.** Public Comment: Heidi Emke Barnes voiced concern that these upgrades will be done during the school year when students are in need of playground equipment for recess. The motion passed unanimously; Trustees Evans and Hendrix were absent.

**D. For Discussion and Possible Action: Approval of updated Capital Improvement Plan.**

Brian Byrd explained the projects associated with the Capital Improvement Plan.

Trustee Hyde made a motion, seconded by Trustee Gent, ***to approve the Updated Capital Improvement Plan.*** There were no public comments. The motion passed unanimously; Trustees Evans and Hendrix were absent.

**E. For Discussion and Possible Action: Trustee Schank will present an Overview of School Trust Lands in Nevada. Consideration and Adoption of Resolution 16-01 in Support of NASB's Initiative to Increase Revenues from School Trust Lands in Nevada.**

Trustee Schank provided a presentation on the Overview of School Trust Lands in Nevada. Public Comment: Jim Falk stated that it was heartening to see the education community join in on this cause.

Trustee Schank made a motion, seconded by Trustee Hyde, ***to adopt Resolution 16-01 in Support of NASB's Initiative to Increase Revenues from School Trust Lands in Nevada.*** There were no public comments. The motion passed unanimously; Trustees Evans and Hendrix were absent.

**PUBLIC COMMENT**

There were no public comments.

**DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS**

There were no future agenda item requests.

**SET DATE AND TIME FOR NEXT BOARD "AGENDA SETTING" MEETING**

Staff will work with President Hendrix to schedule the next agenda setting to include Vice President Koenig and Trustee Gent.

**ADJOURNMENT**

Trustee Schank made a motion, seconded by Trustee Whitaker, to adjourn the meeting at approximately 8:09 p.m. The motion passed unanimously.

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Carmen, Schank, Clerk of the Board

*Prepared by Debra Shyne*