

# CHURCHILL COUNTY BOARD OF SCHOOL TRUSTEES

Fallon, Nevada

## REGULAR MEETING

May 12, 2016

### CALL TO ORDER

President Hendrix called to order the regular meeting of the Churchill County School District Board of Trustees at 7:00 p.m. at the Churchill County District Offices, 690 S. Maine Street, Fallon, Nevada.

### PLEDGE OF ALLEGIANCE

Jeff Goings led the pledge of allegiance.

### VERIFICATION OF POSTING OF AGENDA

President Hendrix verified that the agenda was posted according to statute.

### ROLL CALL

#### Trustees Present

Trustee Clay Hendrix, President  
Trustee Greg Koenig, Vice President  
Trustee Matt Hyde, Acting Clerk  
Trustee Ron Evans  
Trustee Carmen Schank, Clerk  
Trustee Kathryn Whitaker

#### Others Present

Dr. Sandra Sheldon, Superintendent  
Phyllis Dowd, Director of Business Services  
Sharla Hales, Legal Counsel  
Dawn Whitten, Food Services Director

#### Trustees Absent

Trustee Rich Gent (*attended for part of one agenda item by phone*)

Debra Shyne, Secretary

(*Interested Staff/Community Members per Attached List*)

### REVIEW AND ADOPTION OF AGENDA

Trustee Evans requested Item 13G pulled from the agenda so that he would have time to do some research and ask questions of the Department of Agriculture. Trustee Evans made a motion, seconded by Trustee Schank, to adopt the agenda except for 13G. The Board discussed the agenda item. Phyllis Dowd stated that Mr. Schrenk from Chartwells was present to discuss the item and recommended that the Board listen to Chartwells at the meeting and then postpone decision making, if desired, as Mr. Schrenk traveled to the District specifically for this agenda item. The motion failed with Trustees Evans and Schank in favor; Trustees Hendrix, Hyde, Koenig, and Whitaker opposed; Trustee Gent was absent.

### PUBLIC COMMENT

Becky Dodd invited the Board to the Pizza Hut on Friday, May 13, from 3:15 to 5:15 to honor licensed retirees.

## **RECOGNITIONS**

- A. The Board recognized Rebecca Mills for creating the mural for the new high school auxiliary gym and for creating the artwork for the district ad that will be included in the MyBaseGuide publication.**
- B. The Board recognized retiring CCSD employees for their years of service to the District.**
- C. The Board recognized Paul Eskeldson, Parsons, for his excellent management of construction projects associated with Bond Funds for the past five years.**

The Board also recognized Karen Goings for receiving the Teacher of the Year Award from the Northern Nevada Math Council and Becky Dodd as representative of the Churchill County Educational Association for Teacher Appreciation Month.

## **SUPERINTENDENT'S UPDATE**

- A. Update regarding district-related matters**
- B. Discuss changing the July Board Meeting date**

Dr. Sheldon thanked retirees for their service and Paul Eskeldson for his dedicated work for the school district. Dr. Sheldon reminded board members to log-in and either accept or reject medical insurance (instructions in red folders).

Dr. Sheldon reported that she would be on vacation from June 13 to 20 and will not be in attendance the last board meeting in June. Dr. Sheldon reported that she will travel to Washington D.C. for the AASA Advocacy Conference as a member of the governing board from July 11 to July 14 and that she would not return in time for the Board Meeting scheduled for July 14. Trustee Koenig requested the Board wait until the end of May to determine if the July board meeting should be changed to a different date.

Dr. Sheldon reported that the last day of school would be a regular Friday schedule with elementary students released at 1:00 and secondary students at 1:30; lunch will be served.

## **UPCOMING BOARD EVENTS**

- A. May 17, Tuesday, 6:00 p.m., Scholarship Awards Ceremony, CCHS Auditorium**
- B. May 19, Thursday, Adult Ed Graduation, 7:00, CCHS Auditorium**
- C. May 27, Friday, 7:00 p.m., High School Graduation, Ed Arciniega Stadium, Churchill County High School**

Terri Pearson, Churchill County High School, provided graduation invitations to the board of trustees on behalf of Monica Fairbanks and Torri Coldwell. Ms. Pearson stated that the high school has a plan for parking as the rodeo occurs the same weekend as graduation.

## **CONSENT AGENDA**

- A. Approval of Recommended Personnel Action (Attachment A)**
- B. Approval of Vouchers**
- C. Approval of April, 2016, Payroll**
- D. Approval of April 28, 2016, Regular Board Meeting Minutes**
- E. Approval of Student 16-06 to enter the General Education Development (GED) program**

- F. **Approval of Oasis Contract Renewal for one year – 07/01/2016 – 06/30/2017**
- G. **Second Reading: Approval of modification to Policy 5050.0 – Homeless Children Educational services (Students)**
- H. **Second Reading: Approval of modification to Policy 5050.1 – McKinney-Vento Enrollment Dispute Resolution Process (Students)**

Trustee Schank requested Item F pulled as she had questions. Trustee Whitaker made a motion **to approve Items A-E and G-H**, seconded by Trustee Koenig.

Public Comment: Deby Smotherman, classified president, commented that the personnel listed under termination were reduction in force; they were not fired.

The motion passed unanimously; Trustee Gent was absent.

Trustee Schank asked Dan Slentz questions regarding the Oasis Online contract. Mr. Slentz clarified that the cost for website maintenance was a pass through to CC Communications and that there was no overtime. Dr. Sheldon stated that the District will contract with CC Communications on an hourly basis next year; not through Oasis Online.

Trustee Schank asked Phyllys Dowd how she audits Oasis Online (page 63). Ms. Dowd explained that just like the District's records are subject to inspection and examination by the auditors, so are Oasis Online's records that involve the school district.

Trustee Schank asked about the live streaming. Mr. Slentz explained that he is working with a new company who might be able to help him get the streaming working. Mr. Slentz plans to have the streaming up and running by the time school starts.

Trustee Schank asked what training Oasis provides the District. Mr. Slentz explained that if Oasis gets a lot of the same questions they prepare tutorials and place the tutorials online to assist users. Mr. Slentz explained that working with staff one-on-one closing help tickets is how they typically train staff.

Mr. Slentz stated that he plans to address the Board quarterly and will be at a lot more board meetings in the future. Trustee Whitaker thanked Oasis Online for their service to the District.

Trustee Schank made a motion **to approve Oasis Contract Consent agenda Item 10F**, seconded by Trustee Whitaker. There were no public comments. The motion passed unanimously; Trustee Gent was absent.

## **REPORTS BY BOARD MEMBERS**

Trustee Whitaker reported on her visit with Chip Rutledge at the high school. The high school had two television video production teams compete in the NevadaSkills USA Competition. Carissa Parsons and Matt Gavin received silver medals and Nic Amerson and Jacob Bake received bronze medals in Video Production.

Trustee Evans reported that on Wednesday he and Mr. Steve Russell started to cook for over fifty people from maintenance, transportation, food services and the district office. Trustees Whitaker and Schank helped cook. Everybody seemed to enjoy the meal.

Trustee Schank reported attending the production of the Sound of Music and highly recommended it. Trustee Schank reported attending the last portion of the food services

meeting and was happy to hear that Chartwells will be cooking food in the kitchens and providing salad bars for students. Trustee Schank suggested that Chartwells utilize the local food hub and use local produce. Trustee Schank reported on her recent attendance at the Nevada Association of School Board training.

## **OLD BUSINESS**

### **A. For Discussion and Possible Action: Call for additional bids through oral bidding and opening of the bid proposals and possible action to accept bid for the sale of the Plummer Building located at 50 East Virginia Street.**

Ms. Dowd reported that the District received an offer from Scott Tate of Churchill Real Estate Investments of \$40,000 plus closing costs through escrow. Ms. Dowd did not recommend that the Board accept the offer as the property was purchased for \$190,000 and it appraises between \$125,000 and \$130,000. Ms. Dowd asked if there were any bidders in the audience; there were none. Trustee Schank made a motion, seconded by Trustee Hyde, ***to not accept the bid***. There were no public comments. The motion passed unanimously; Trustee Gent was absent.

## **NEW BUSINESS**

### **A. For Discussion and Possible Action: Review the bids for the CCHS Theater Remodel and Music Room Addition project and decide on a course of action between awarding the contract or rejecting all bids.**

Paul Eskeldson explained the bid results, which were significantly over budget.

Dr. Sheldon recently met with Paul Eskeldson, Phyllis Dowd, and Brian Byrd and reviewed the capital projects and bond budget and determined that the District had the funds available to proceed with the base contract. Dr. Sheldon reported that the auxiliary gym project was under budget by \$170,000.

Ms. Dowd explained the document provided to the board and public regarding available bond and capital projects funds. The available budget would allow the District to spend \$1.47 million for the music room without any alternatives, complete the IT infrastructure upgrade, complete the intercom and clock upgrades, hopefully get approval and move forward with the student parking lot to Taylor Street, and the capital improvement projects that Brian Byrd plans to bring before the Board at their next Board meeting in the amount of \$2.6 million. With all of those projects, the District would still have \$1.1 million dollars in the capital improvement projects fund.

Dr. Sheldon stated that the District can move forward with the majority of the music renovation project. They discussed delaying the bid and going out for bid again in December, but the concern is that construction costs are increasing due to the amount of construction occurring in Northern Nevada. Dr. Sheldon recommended that the Board move forward without adding on the alternates as alternates could be added at a later time utilizing Capital Project pay as you go funds.

Trustee Evans asked Mr. Eskeldson how many local contractors would be employed. Mr. Eskeldson stated Ferguson Construction, Hiskett & Sons, Oasis Air and Heating, and Hotwire

Electrical. There may be other smaller local subs involved with the contract.

Mr. Eskeldson stated that the mezzanine footing will be installed as part of the base bid price. The Board discussed aspects of moving forward with the music room addition.

Trustee Evans stated that the superintendent and business manager indicate that the District has the money. Trustee Evans made a motion ***to accept the contract by Ferguson Construction in the amount of \$1,437,300 on the base bid***. Trustee Schank seconded the motion. Paul Eskeldson confirmed that this is for the base bid without alternates. Trustee Koenig inquired about the feasibility of handling HVAC units now or later. Jeff Goings commented that the HVAC units are getting older and that it is going to be more expensive and more difficult to maneuver a crane into that area to replace the HVAC units with the addition of the music building. Brian Byrd commented that the HVAC units are 25 years old and the life of an HVAC unit is typically around 20 years. The motion passed unanimously; Trustee Gent was absent.

Dr. Sheldon stated that if the Board wished to proceed with the HVAC units as it is an important project, Ms. Dowd and Mr. Byrd will sit down and review the Capital Projects Proposal which will be brought before the Board at the next meeting and place this item into the Capital Projects budget and possibly move some projects into continuing years. Ms. Dowd stated that she does not anticipate the road to the high school parking lot to occur within the next 12 to 14 months.

Trustee Evans made a motion, seconded by Trustee Koenig, ***to award the contract for the replacement of the auditorium HVAC system for \$177,500 to Ferguson Construction***. There were no public comments. The motion passed unanimously; Trustee Gent was absent.

*[The Board took a break from 8:19 to 8:23.]*

**B. For Discussion Only: The Board will hear a presentation by representatives forming a Churchill County High School Hall of Fame Committee regarding the process they are using to create a committee and their plans to choose and recognize outstanding athletes by induction into a Hall of Fame.**

John Dirickson explained that the committee would have up to 25 voting members to vote student athletes into the Hall of Fame. This would be a private organization, separate from the school district, and the organization would run its own fundraisers. They would have a ceremony and dinner on homecoming week. Plaques would be housed somewhere at the high school. The next meeting is scheduled for Monday, May 23.

Sharla Hales, district legal counsel, confirmed with Mr. Dirickson that nothing done by the committee would ever come before the Board and that the Board would never take action on anything from the committee. Mr. Dirickson confirmed.

Trustee Hyde volunteered to serve on this committee.

*[The Board skipped to Item G.]*

**C. For Discussion and Possible Action: Regarding Increasing the Teacher Substitute Rate Pay from \$90/day to up to \$100/day.**

Dr. Sheldon stated that it has been increasing difficult to get substitutes for a variety of reasons. Substitute teachers are paid ten to fifteen cents less than a substitute Instructional

Assistant, so some substitute teachers are taking substitute instructional assistant positions. There have been legislative changes that require substitute teachers to go back to college and take college courses to renew their licenses each year. Many of the District's substitutes are retired teachers who do not want to take courses, so they are letting their substitute licenses expire. Phyllis Dowd stated that this would cost approximately \$38,000 to \$45,000, depending on the number of sick days and professional development days. Not all will be from the General Fund as grant funds are often used for professional development.

After discussion, Trustee Schank made a motion ***to raise substitute pay to \$100***, seconded by Trustee Hyde.

Public Comments: Becky Dodd commented that she does not believe that retired teachers have to take classes to keep their substitute license. Ms. Dodd stated that she has heard that teachers take Instructional Assistant positions instead of Substitute Teaching positions as there is less responsibilities associated with being an Instructional Assistant. Terri Pearson, high school secretary, commented that every day she begs teachers to cover classes by working their preps and they do it willingly. She has heard comments that substitutes go to Lyon County because they pay more. Trustee Hyde commented that he would rather have a teacher teach their prep than have a substitute teacher teach the class, as teachers are more experienced than substitutes. Michele Taylor, NASF Liaison Officer, stated that she has been to different school districts. Teachers might substitute at the District to see how they like it and commented that substitutes should be paid \$100 to \$125, so that substitutes will substitute more than once and perhaps be interested in taking a full time position at some point. Terri Pearson commented that they have highly qualified substitutes that are very dedicated. Becky Dodd commented that many of the substitutes are retired teachers and there is no difference from the substitute going into the classroom or a teacher going into the classroom; both follow the teacher's substitute plans. If an active teacher substitutes, they lose out on their prep period and then don't have time to prepare for their class.

The motion passed unanimously; Trustee Gent was absent.

Ms. Dowd asked if this would be effective next school year or effective tomorrow. Trustee Schank made a motion, seconded by Trustee Whitaker, ***for the pay increase to start the first day of school for 2016-2017***. The motion passed unanimously; Trustee Gent was absent.

**D. For Discussion and Possible Action: Regarding implementing Reduced Price lunch and breakfast rates as allowed by law for those families who qualify. The District is currently not charging for lunch or breakfast for those families who qualify for reduced rates.**

Dr. Sheldon stated that from the time this was put on the agenda Phyllis Dowd and Robert Schrenk completed a cost benefit analysis and determined that it is not a significant amount of money and might be viewed negatively within the community. Washoe and Clark Counties do not charge for reduced lunch. There was no action taken.

**E. For Discussion and Possible Action: Approval for the Maintenance Department's Department Secretary to work 40 hours per week at the Maintenance Department, instead of splitting time between the Maintenance Department and the Food Services Department.**

Dr. Sheldon stated that the Maintenance/Food Services Department Secretary has been an eight hour per day employee, split between Maintenance and Food Services. With Mr. Eskeldson leaving and with extra responsibilities in maintenance Brian Byrd has requested that he have the Department Secretary full time at maintenance to keep track of invoices, work orders, and spreadsheets for construction projects.

Trustee Koenig made a motion, seconded by Trustee Schank, ***to approve the Maintenance Department Secretary to work 40 hours per week in the Maintenance Department.*** There were no public comments. The motion passed unanimously; Trustee Gent was absent.

**F. For Discussion and Possible Action: Renewal of Wide Area Network (WAN) and Internet Contracts with CC Communications.**

Trustee Hyde abstained from this agenda item as he works for CC Communications.

Phyllis Dowd stated that this is the standard renewal with the exception of increasing bandwidth to one gigabyte. Ms. Dowd explained the costs. The Internet Service is part of E-Rate so the District would receive 77% reimbursement.

Trustee Whitaker made motion ***to approve the renewal of wide area network (WAN) and Internet Contracts with CC Communications for three years.*** Trustee Schank seconded the motion.

Public Comments: Mr. Marsh asked that if every student has chrome books, will this satisfy the District's needs? Dr. Sheldon stated that currently the District is at 100 megabytes and will increase to one gigabyte because of the increase in demand for technology.

The motion passed unanimously; Trustee Hyde abstained; Trustee Gent was absent.

**G. For Discussion and Possible Action: Due to the outsourcing of Food Services to a Vendor, approval to eliminate the Food Services Director position and provide 30 days' notice to the current Director that the position is being eliminated and the employment contract terminated.**

[Trustee Gent attended via phone for this agenda item.]

Dr. Sheldon stated that the Board approved Chartwells as the Food Services Vendor and Chartwells stated in their proposal that they would bring in their own Director of Food Services to take over the program. Since the District does not require a Food Services Director the current Food Services Director contract needs to be terminated as of June 30.

Phyllis Dowd stated that Robert Schrenk was in the audience to speak to the administrative duties of the contract and the District's responsibilities to report to the United States Department of Agriculture.

Trustee Gent voiced concern that the Board is placing a lot of additional duties on Dr. Sheldon and Ms. Dowd. Trustee Gent is interested to see what Chartwells has to say about those duties. Trustee Gent stated that there should be someone at the District level making

sure that the program is being run correctly. Trustee Gent asked that the Board consider his comments when making the decision. Trustee Gent stated that he would try to continue to listen to the conversation until he has to board the plane.

Mr. Schrenk stated that one of the things that Chartwells will do as the management company is take a fair amount of time from the business office because Chartwells will pay all of the invoices to vendors such as Cisco, the bread company, Bonanzas, etc. Most districts find this as a savings of 15 to 20 hours in a two week period of time, depending on how the District allocates business office hours to accounts payable and accounts receivable, so that is a significant savings in time. In the current structure there is a four hour per day district position in the food services office that would be a critical liaison person. Dr. Sheldon stated that the role of this position would be a four to six hour clerical position per day.

Mr. Schrenk stated that the District would be billed \$2.17 for every meal. Chartwells will pay for the groceries, for their director, and all social security employees. Currently the District has a total program cost of \$4.02 per meal. Chartwells will go down to \$3.52, so the total program cost is reduced. Next year the District will budget \$125,000 less.

Trustee Evans asked how many school districts in the State of Nevada that Chartwells services. Mr. Schrenk stated that they currently service Elko, Humboldt and White Pine counties. Trustee Evans asked if Elko and Humboldt have a school district employee who is responsible to oversee that Chartwells is doing things correct and following standards. Mr. Schrenk stated that there is always a district liaison. In the smaller districts, such as Humboldt which is identical in size as Churchill, there is a five hour per day position who sits in the food services office and in Elko there is an Assistant Director who oversees that program for 10,000 students. A four or five hour clerical person is the key. Trustee Evans asked Mr. Schrenk if he was aware of White Pine being audited by the State concerning failure to follow guidelines. Mr. Schrenk stated that he was not aware.

Trustee Koenig made a motion ***to eliminate the Food Services Director position and give 30 days' notice that the director's position and the contract terminated.*** Trustee Koenig stated that as a request for a later agenda he would like to create a food service liaison/secretary position. Trustee Whitaker seconded the motion.

Public Comment: Kelli Kelly stated that the Board is aware of her background with regards to food service and her involvement with school district as a volunteer. Ms. Kelly was recently part of the panel for selecting the Food Services Management Company which involved a detailed review of the Chartwells proposal. Ms. Kelly stated that she is extremely concerned about the vote under discussion. The Board has been lead to believe that the school district's Food Services Director position is redundant with the Food Services Management Company and this is absolutely not the case. In the Chartwells proposal, which becomes the contract directly, the food service administration position remains in place. Chartwells will bring in, per their proposal, a chef to work hand in hand with our Food Service Administrator at the District. It is entirely possible that the chef that Chartwells hires whose intention is to bring culinary expertise will have little to no experience in industrial food service or working in an educational environment. The State of Nevada mandates that the school district meet a number of requirements in order to be eligible for federal and

state reimbursements, and these are very complex and demanding and cannot be outsourced to the Food Services Management Company. Free and Reduced compliance, health certification, and the annual evaluation of the Food Services Management Company are just a few of these requirements. Aside from the Director of Food Services, there is not an individual within the District with the training, knowledge, and experience to fulfill these requirements. Mistakes in compliance would mean that the District is no longer eligible for federal reimbursements for free and reduced meals. I hope you all realize this is not just a rubber stamp vote on a done deal. A yes vote and subsequent elimination of the Food Services Director position will set the school district back 20 years and will potentially have catastrophic repercussions. You also have the power and opportunity to do the right thing here to vote no and to prevent this horrible thing from taking place.

Dawn Whitten, the current Food Services Director, stated that it would be irresponsible for her to not provide the Board with documentation needed to make this decision. Ms. Whitten passed out information to the Board and public. Ms. Whitten pointed out bullet points from the document that would be the responsibility of the District. These things have to be completed in order for the school district to get federal funding for meals. Ms. Whitten provided a second document, a memorandum from the Department of Agriculture, regarding the forty items that have to be monitored yearly in order for the District to get federal funding for meals.

Mr. Schrenk reported that Chartwells has about 600 schools around the country and nowhere has Chartwells not met the federal requirements, and has never had a district have federal funds withheld because of noncompliance. It is the core mission of any food service manager, whether Chartwells or another group, to keep the district fully compliant. This requirement is not Churchill specific, not specific to Nevada, it is a USDA requirement.

Trustee Schank asked Ms. Dowd if she would take this upon herself. Ms. Dowd stated that she would take a minor role. The clerical person would be reviewing the free and reduced lunch applications and doing the meal claims. Ms. Dowd would review the meal claims and probably submit them through the program to the State of Nevada for reimbursement. This would free up quite a bit of time in the business office. Her accounts payable clerk is looking forward to not processing so many checks on a weekly basis.

Dr. Sheldon stated that the Food Services Program and Pre School Grant are part of the audit of the federal grant audit this year.

President Hendrix commented about the tough decision for the Board of Trustees. President Hendrix stated that the motion was to give 30 days' notice to the current Director of Food Services that the contract will be terminated and called for the vote. The motion passed with five members supporting the motion; Trustee Evans abstained as he could not get the answers to his questions; Trustee Gent was absent.

Sharla Hales stated that the abstention is not based on a conflict of interest for Trustee Evans and there is some authority that says he has an obligation to vote, but the Board has the votes that it needs for the motion to pass.

#### **H. For Discussion and Possible Action: Review of Draft Regulations regarding Distribution of Classroom Fees.**

Dr. Sheldon stated that the Board directed her to provide regulations regarding classroom fees. Dr. Sheldon provided two regulations: one where the fees are placed in the General Fund for the high school's use and one where the fees are placed in student activity accounts, which is the current process. Trustee Schank also submitted a change to the policy. President Hendrix requested the policy go before the Policy Committee and returned.

Trustee Evans made a motion ***to adopt the regulation that keeps the funds at the high school.*** Trustee Schank seconded the motion. Trustee Hyde asked if funds are left over at the end of the year, where do those funds go? Ms. Dowd indicated that the funds remain in the student activity bank accounts with the class name attached to the amount.

Public Comment: Trudy Dahl, high school office manager, commented on the current process and the impact on the high school if the fees were moved to the district office. Ms. Dahl supported the fees remaining in student activity funds. Deby Smotherman also supported the fees remaining in student activity funds.

Trustee Whitaker expressed concern as a parent as she pays a lot of fees and would like those fees to be used for the current year for the purpose for which they are paid for. Trustee Whitaker voiced concerned that there are remaining fees every year and stated that they should be adjusted at the end of the year. Class fees are meant to be used for what is happening in the classroom that year. Ms. Dahl stated that Mr. Johnson needs supplies to start the year and the school needs to purchase P.E. uniforms to start the year, so that is what the carry-over money is used for. There is not enough money in the budget to cover the science supplies at the beginning of the year.

President Hendrix voiced concerns about how the student activity funds are spent. Procedures are not intended to identify the thief, they are to prevent people from coming up with a scheme. It has occurred in the school district, and the board is entrusted with the money which needs to be spent properly. President Hendrix doesn't want to micromanage, but he does want Ms. Dowd to look at those funds. Another problem is when students graduate without paying their fees. If this occurs, there should be a scholarship program created to assist families. President Hendrix stated that he will support the motion with the caveat that Phyllis' time is equal whether the money is in District Funds or she oversees the funds at the schools. The motion passed unanimously; Trustee Gent was absent.

#### **PUBLIC COMMENT**

There were no public comments.

**DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS**

Trustee Koenig requested the Food Services Liaison position placed on the next board agenda. Trustee Hyde asked if it were possible that this part-time position have additional responsibilities to make it a full-time position.

Trustee Koenig requested that Trustee Schank provide a presentation regarding the School Lands Trust Fund, a PowerPoint presentation mandated by the state.

Trustee Schank requested discussion on five or ten year long-term plan should population increase or decrease; a full report on distance education, what schools are doing and the cost associated with distance education.

**SET DATE AND TIME FOR NEXT BOARD “AGENDA SETTING” MEETING**

Trustee Koenig, Whitaker, and Schank will meet after the Budget Committee meeting on May 17.

**CLOSED SESSION**

**A. Discussion of negotiations and strategies regarding Churchill County Administrators Association, Churchill County Education Association, and the Nevada Classified School Employees Association pursuant to NRS 288.220.**

At approximately 9:28 p.m. Trustee Hyde made a motion, seconded by Trustee Whitaker, to go into closed session to discuss negotiations and strategies regarding Churchill County Administrators Association, Churchill County Education Association, and the Nevada Classified School Employees Association pursuant to NRS 288.220. There were no public comments. The motion passed unanimously; Trustee Gent was absent.

**RECONVENE OPEN SESSION**

The meeting reconvened at approximately 10:10 p.m. Trustee Koenig made a motion to reconvene the meeting, seconded by Trustee Hyde. The motion passed unanimously; Trustee Gent was absent.

**ADJOURNMENT**

Trustee Koenig made a motion, seconded by Trustee Whitaker, to adjourn the meeting at approximately 10:10 p.m. The motion passed unanimously.

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Carmen, Schank, Clerk of the Board

*Prepared by Debra Shyne*