

CHURCHILL COUNTY BOARD OF SCHOOL TRUSTEES

Fallon, Nevada

REGULAR MEETING

January 28, 2016

CALL TO ORDER

President Hendrix called to order the regular meeting of the Churchill County School District Board of Trustees at 7:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE

Trustee Hyde led the pledge of allegiance.

VERIFICATION OF POSTING OF AGENDA

President Hendrix confirmed the posting of the agenda.

ROLL CALL

Trustees Present

Trustee Clay Hendrix, President
Trustee Greg Koenig, Vice President
Trustee Carmen Schank, Clerk
Trustee Matt Hyde, Acting Clerk
Trustee Rich Gent
Trustee Ron Evans
Trustee Kathryn Whitaker

Others Present

Dr. Sandra Sheldon, Superintendent
Phyllis Dowd, Director of Business Services
Jim Hales, Substitute Legal Counsel
Lisa Bliss, Assessment and Data Coordinator

Debra Shyne, Secretary
(Interested Staff/Community Members per Attached List)

REVIEW AND ADOPTION OF AGENDA

Dr. Sheldon requested Superintendent's Update Item "C" moved to "A" to recognize FFA students. Trustee Gent made a motion to accept the agenda as provided with changes, seconded by Trustee Schank. The motion passed unanimously.

PUBLIC COMMENT

Corri Nowalk, whose daughter attends Lahontan Elementary, reported that her daughter was lost at Northside after getting off the bus on January 26 and was thankfully found by a mailman. Ms. Nowalk requested the transportation system be improved.

SUPERINTENDENT'S UPDATE

A. Oasis Online will report on the District's technology.

Dan Slentz and Marvin Landaverde, Oasis Technology, presented a report on technology (copy of report is in BoardBook).

B. Report on the Every Student Succeeds Act.

Dr. Sheldon reported that the Department of Education will soon be addressing the Every Student Succeeds Act. The Department of Education has put together spreadsheets to look at moving forward with the implementation of regulations that will result from the act, but they are still awaiting information from the Federal Government. More information will be available at the Northern Nevada Educators Forum scheduled on February 26.

C. Update regarding district-related matters

The Board recognized students who earned medals as the Dairy Evaluation Team and Milk Quality and Production Team at the National Convention in Louisville, Kentucky.

D. Steve Russell, Director of Transportation, will report on bus safety.

Steve Russell updated the Board regarding bus safety.

E. Breakfast in the Classroom (written report provided)

Dr. Sheldon asked Ms. Whitten to contact the state to inquire about the specific requirements regarding Breakfast in the Classroom. Dr. Sheldon referred the Board to a letter (handed out at the meeting) received by the State indicating that Breakfast in the Classroom is not required unless the free and reduced lunch eligibility rate is 70% or greater. Dr. Sheldon stated that the District has "Breakfast After the Bell" at elementary schools and this could be adjusted next year. Dr. Sheldon will bring an analysis back to the Board to discuss this prior to next school year.

BUSINESS SERVICES UPDATE

A. Update regarding general business items

B. Budget to Actual Report (written report provided)

C. Quarterly Board Budget, Bond & Travel Reports (written report provided)

There were no updates or questions.

EDUCATIONAL SERVICES UPDATE

A. The latest Student Enrollment Data will be provided to the Board of Trustees (written report provided)

Trustee Whitaker requested Northside enrollment separated from the rest of the Student Enrollment Data as it skews the numbers with regard to DSA funding.

B. October, November, December, 2015, Violent Acts Report (written report provided)

Trustee Gent expressed concern about the number of incidents at Numa and the middle school. Trustee Schank requested the Board informed of the types of incidents that have occurred at schools. Dr. Sheldon will provide a report to the Board.

C. Lisa Bliss, Assessment and Data Coordinator, will provide information regarding assessment data.

Lisa Bliss provided a PowerPoint presentation to the Board regarding the MAP assessments and the Smarter Balance Assessments that took place last year.

UPCOMING BOARD EVENTS

- A. January 27, Wednesday, 4:00 p.m., Budget Committee Meeting – District Offices
- B. February 17, Wednesday, 4:00 p.m., Meeting with High School Staff – at the High School
- C. April 9-11, Sunday-Monday, National School Board Association, Boston

It was noted that the Budget Committee Meeting was rescheduled to February 16 at 4:00 p.m. Dr. Sheldon stated that at the next agenda setting the details of the meeting at the high school can be discussed. President Hendrix noted that Trustee Hyde and Dr. Koenig will attend the NSBA Conference in Boston.

CONSENT AGENDA

- A. Approval of Recommended Personnel Action (Attachment A)
- B. Approval of Vouchers
- C. Approval of January 14, 2016, Regular Board Meeting Minutes
- D. Approval of Class Size Reduction Report
- E. Approval of Student 16-02 Exemption from receiving immunizations based on religious reasons (NRS 392.435)
- F. Approval of Student 16-03 Exemption from receiving immunizations based on religious reasons (NRS 392.435)
- G. Approval of Student 16-04 to enter the General Education Development (GED) program
- H. Authorization of release of counseling records of teacher Fred Buckmaster to arbitrator for use during arbitration which is scheduled to be heard on February 3-4, 2016.

Trustee Gent made a motion to approve Consent Agenda Action Items A-H as provided, seconded by Trustee Evans. Dr. Sheldon noted there were three additions to the Revised Personnel Action Form and in the Board's red folders. Trustee Gent rephrased his motion **to approve Consent Agenda Action Items A-H with the recent update on Item A**, seconded by Trustee Evans. There were no public comments. The motion passed unanimously.

REPORTS BY BOARD MEMBERS

Trustee Schank reported attending the NASB Conference in Reno. Trustee Whitaker reported on her recent visit to the middle school and reported that the high school archery team took first place at state competition. Trustee Koenig reported that he will be attending the State Improvement Plan meeting, representing all school boards in the state. Trustee Gent reported that he, Trustee Evans, and Trustee Whitaker attended the JROTC inspection.

POLICIES

A. FIRST READING

1. **For Discussion Only: Modifications to Policy 8140.2 – Standing Committees (Internal Board Operations)**

Trustee Evans commented that the Board spent an hour and twenty minutes at their last meeting reviewing and approving policies and asked if they could be placed on the Consent Agenda in the future. President Hendrix stated that it was discussed at the last

agenda setting meeting that, from this point forward, second and subsequent readings will be placed on the Consent Agenda.

Trustee Schank stated that she felt a list of committees should be placed in policy so that they do not go away and there is a location to access this information. Trustee Whitaker stated that adding all committees to policy as standing committees could cause them to fall under the Open Meeting Law requirements, which would paralyze administration from doing their jobs. Policy is established to direct staff and to impact student achievement. After discussion, it was the consensus of the Board that this policy not return for a second reading.

2. For Discussion Only: Review of Policy 5009.0 (no changes) – Age of Entrance (Students)

This policy will move to the next agenda for a second reading.

3. For Discussion Only: Deletion of Policy 5010.0 – Elementary Student Placement (Students)

a. For Review Only: Deletion of Regulation 5010.0 – Elementary Student Placement

This policy will move to the next agenda for a second reading.

4. For Discussion Only: Modifications to Policy 5108.0 (minor changes) – Code of Honor (Students)

This policy will move to the next agenda for a second reading. Trustee Whitaker voiced concern that teachers are not taking it seriously enough instructing students to cite their work as students often do not realize they are plagiarizing. Principal Lords confirmed that high school teachers do teach students how to cite their sources.

5. For Discussion Only: Modifications to Policy 5111.0 (no changes) – Grading Policy (Students)

a. For Review Only: Regulation 511.1 – Grading System (K-12)

This policy will move to the next agenda for a second reading. Dr. Sheldon reported that the regulation still needs to be updated and then will be sent out for 21 day review.

6. For Discussion Only: Modifications to Policy 7130.0 (recently reviewed; these are additional changes) – Wellness and Healthy School Environment (Personnel/Students)

Dawn Whitten reported that she submitted the recently revised policy to the state and the state identified missing information. The revised policy closely adheres to state policy. The state has reviewed the updates and it meets their criteria.

Becky Dodd commented that page 95, item J, she would like the Board to reconsider allowing parties to occur before lunch, especially since many parties are scheduled for Fridays and there is an early release on Fridays. Dr. Sheldon stated that part of the federal guidelines is that party-type goods not be served if it interferes with eating a nutritious lunch, so that is why it has to be after lunch.

B. SECOND READING

1. For Discussion and Possible Action: Policy 5135.2 – Student Discipline (Students)

Trustee Koenig made a motion, seconded by Trustee Schank, **to approve the modifications to Policy 5135.2 Student Discipline**. There were no public comments. The motion passed unanimously.

[The Board took a break from 8:52 to 9:10 p.m.]

C. THIRD READING

1. For Discussion and Possible Action: Policy 5136.2 – Banned and Illicit Substance Testing of Students Participating in Athletics or Extra-Curricular Activities (Students). The Board will discuss and may take action to include extra-curricular students in illicit substance testing.

a. For Review Only: Regulation 5136.2 – Banned and Illicit Substance Testing of Students Participating in Athletics or Extra-Curricular Activities (Students)

Trustee Gent stated that one of his concerns was that co-curricular and extra-curricular activities were not defined.

Trustee Koenig made a motion, seconded by Trustee Hyde, **to approve modifications to Policy 5136.2 Banned and Illicit Substance Testing of Students Participating in Athletics or Extra-Curricular Activities**. Trustee Gent stated that the regulation needs to return to define who the Designated Person will be. There were no public comments. The motion passed 6:1; with Trustee Evans opposed.

Trustee Whitaker commented that the regulation indicates that the high school has implemented a random banned substance abuse policy, but it is for grades six to twelve, so the middle school needs to be included. Trustee Gent will provide changes to the superintendent with his recommendations.

2. For Discussion and Possible Action: Modifications to Policy 3525.0 – School and Department Grant Writing (Business and Finance)

a. For Review Only: Regulation 3525.0 – Procedures for Developing Grant Applications – Plan for Development

b. For Review Only: Regulation 3525.1 – Administration of Grants

Dr. Sheldon stated that she listened to what Becky Dodd said about smaller grants and added a sentence that if the grant is less than \$500 the site administrator can approve the grant. If the grant is more than \$500, the superintendent and/or Board of Trustees will review and approve the grant.

Trustee Whitaker moved to approve policy 3525.0, seconded by Trustee Schank, **to approve modifications to Policy 3525.0, School and Department Grant Writing**. There were no public comments. The motion passed unanimously.

3. For Discussion and Possible Action: New Policy 8341.0 – Agenda Setting Meeting (Internal Board Operations)

a. For Review Only: Regulation 8340.0 – Agenda Setting (Internal Board Operations)

Trustee Schank made a motion, seconded by Trustee Gent, **to approve Policy 8341.0.** The motion passed with Trustees Koenig, Schank, Gent and Hyde in favor and Trustees Hendrix, Evans and Whitaker opposed.

OLD BUSINESS

A. For Discussion and Possible Action: Call for additional bids through oral bidding and opening of the bid proposals and possible action to accept bid for the sale of the Plummer Building located at 50 East Virginia Street.

There were no written or oral bids received.

B. For Discussion and Possible Action: The Board will discuss and may take action on what they would like to do to thank staff during their recognition weeks.

Trustee Evans stated that he spoke with Trustee Whitaker and Trustee Schank and their suggestions would be to allow staff to take off early one or two Fridays instead of collaboration, as a thank you; Board members assigned to each school could take cake, financed by the Trustees' fund, to the faculty staff meeting in appreciation of their dedication; and the Board could provide a brunch for the non-school sites, such as food services, maintenance and transportation, where board members could serve staff.

Trustee Whitaker commented that it would be good to show appreciation throughout the year. One idea was, at the end of every quarter, to give students the opportunity to fill out a card thanking a staff member. This could be shared on the website and there could be a drawing for a gift certificate for staff. The Nevada Association of School Boards commented that some schools create a video where the high school video production class interviews teachers and students about what makes teachers or their school great. This could be shared with staff on the welcome back day prior to the start of school.

NEW BUSINESS

A. For Discussion and Possible Action: Approval of proposed 2016-2017 and 2017-2018 School Calendars.

Kerri Angel, Churchill County Educational Association Committee Chairperson, explained the vote process. The calendar that carried the most votes was the five-day A5 calendar.

Trustee Evans made a ***motion to accept the recommendation for both years***, seconded by Trustee Koenig. There were no public comments. President Hendrix commented that for people who participate in rodeos, a start date of August 14 or 15 is early. The motion passed unanimously.

B. For Discussion and Possible Action: The Board will discuss weighted Honors, Advanced Placement classes, and the Jump Start program and will discuss the potential of having co-valedictorians, and may take action to have co-valedictorians.

Trustee Koenig commented that the committee came to an agreement that it was impossible to select one valedictorian out of two programs, so the committee's recommendation was to have one valedictorian from the traditional high school and one from the Jump Start program. Trustee Koenig requested a change to the draft policy, that instead of beginning with the graduation class of 2020 it be changed to the class of 2018, so that students entering Jump Start this coming year will be aware of the change. Jump Start students' grades will not be weighted. Trustee Koenig further commented that perhaps Jump Start students could wear a different colored sash at graduation.

This policy will return for a second reading at the next board meeting.

C. For Discussion and Possible Action: Information will be provided regarding areas of Career and Technical Education (CTE). The Board will discuss and may take action to determine areas that the District might expand CTE programs.

Rich Evans, new CTE coordinator, spoke about the CTE programs in place and possibilities on the horizon.

Dr. Sheldon reported on the funding received by the CTE grant, and that the District expects an increase of funding for CTE programs next year. Dr. Sheldon stated that the CTE Advisory Committee discussed going to the middle school to inform students of CTE programs at the high school. Rich Evans noted that eighth grade students and parents have been invited to the high school on February 4 to see what is being offered through CTE.

D. For Discussion and Possible Action: Evaluation of Superintendent.

President Hendrix noted that Dr. Sheldon received 65 above average scores, 59 satisfactory scores, three needs improvement scores, and no unsatisfactory scores, with an average of 3.48 (on a 4.0 scale). President Hendrix also stated that he was looking forward to Dr. Sheldon's State of the District report.

Trustee Evans made a motion, seconded by Trustee Hyde, ***to accept the superintendent's satisfactory evaluation***. There were no public comments. The motion passed unanimously.

E. For Discussion and Possible Action: Approval of revisions and extension to Dr. Sheldon's Contract.

Trustee Schank made a motion, seconded by Trustee Hyde, ***to approve the revisions and extension to Dr. Sheldon's contract***. There were no public comments. The motion passed unanimously.

PUBLIC COMMENT

The parent of the student who was lost at Northside commented that his daughter had a note pinned to her shirt but it was covered up by her coat so the bus driver did not see it. If this was an isolated incident that is one thing, but if students are getting lost getting off the bus a lot, bus drivers need more training.

DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS

Trustee Schank requested the number of copies run at the schools as she has been told that staff makes a lot of copies associated with Eureka math. Ms. Dowd will email that information to the Board. Trustee Schank stated that the request to discuss specials could be taken off, though she might bring it up again in the future.

Trustee Schank requested a report on how many schools are saying the pledge of allegiance.

ADJOURNMENT

Trustee Schank made a motion, seconded by Trustee Hyde, to adjourn the meeting at approximately 10:20 p.m. The motion passed unanimously.

Carmen, Schank, Clerk of the Board

Prepared by Debra Shyne