

# Notice of Regular Meeting

## Churchill County Board of School Trustees

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A Regular Meeting of the Churchill County Board of School Trustees will be held January 14, 2016, beginning at 7:00 PM in the **Churchill County Administration Office, Old High School, 690 South Maine Street, Fallon, NV 89406.**

### Notes:

1. These meetings are subject to the provisions of Nevada Open meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.
2. Action may be taken on all agenda items, unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Board of School Trustees may act upon agenda items in a different order than is stated in this notice –so as to effect the people’s business in the most efficient manner possible.
4. Public comment will be allowed prior to the vote on all action items. Public comment will also be allowed for matters not listed on the agenda at the beginning and end of the meeting. In the interest of time, the Churchill County Board of School Trustees reserves the right to impose uniform time limits of three (3) minutes on each person providing public comment.
5. Any statement made by a member of the Churchill County Board of School Trustees during the public meeting is absolutely privileged and does not impose liability for defamation or constitute a ground for recovery in a civil action.
6. The Churchill County Board of School Trustees may combine two or more agenda items for consideration.
7. The Churchill County Board of School Trustees may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
8. The Board may discuss all items on the agenda, including those that are described on the agenda as "report," "presentation," or "update."

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. VERIFICATION OF POSTING OF AGENDA

4. ROLL CALL

5. ELECTION OF BOARD OFFICERS AND COMMITTEE APPOINTMENTS

6. REVIEW AND ADOPTION OF AGENDA

Action to approve the agenda as submitted or revised

7. PUBLIC COMMENT

8. SUPERINTENDENT'S UPDATE

A. Update regarding District related matters

B. Mr. Bryan Byrd, Director of Maintenance, will provide a report on the progress and status of winter projects.

9. BUSINESS SERVICES UPDATE

- A. Update regarding general business items
- B. Annual Investment Report (written report provided)

10. EDUCATIONAL SERVICES

- A. School Performance Plans for each school (written report provided)
- B. Average Daily Enrollment Report (written report provided)

11. UPCOMING BOARD EVENTS

- A. April 9-11, 2016, National School Board Association, Boston

12. CONSENT AGENDA

- A. Approval of Recommended Personnel Action (Attachment A)
- B. Approval of Vouchers
- C. Approval of December, 2015, Payroll
- D. Approval of December 17, 2015, Regular Board Meeting Minutes
- E. Approval of Student 16-01 to enter the General Education Development (GED) program
- F. Approval to apply for state and federal compensatory and competitive grants

13. REPORTS BY BOARD MEMBERS

14. POLICIES

A. **FIRST READING**

- 1. For Discussion Only: Modifications to **Policy 5135.2 - Student Discipline** (Students). The Board will consider changes to conform with recent legislation.

B. **SECOND READING**

- 1. For Discussion and Possible Action: New **Policy 3000.0 - Fiscal Code of Ethics** (Business and Finance)
  - a. For Review Only: Regulation 3000.0 - Fiscal Code of Ethics
- 2. For Discussion and Possible Action: New **Policy 3400.0 - Payroll Policy** (Business and Finance)
  - a. For Review Only: Regulation 3400.0 - Payroll Authorization
  - b. For Review Only: Regulation 3400.1 (Renamed from Regulation 3412.0) - Payroll Deductions
  - c. For Review Only: Regulation 3400.2 (Renamed from Regulation 3411.0) - Substitute Teachers
  - d. For Review Only: Regulation 3400.3 (Renamed from 4145.1) -

Industrial Compensation for Employees

3. For Discussion and Possible Action: Modifications to **Policy 3525.0** - School and Department Grant Writing (Business and Finance)
  - a. For Review Only: Regulation 3525.0 - Procedures for Developing Grant Applications - Plan for Development
  - b. For Review Only: Regulation 3525.1 - Administration of Grants
4. For Discussion and Possible Action: New **Policy 3526.0** - Personnel Activity Reports (Business and Finance)
5. For Discussion and Possible Action: Modifications to **Policy 3527.0** - Complaint and Appeal Procedures for Federal and State Grants (Business and Finance)
  - a. For Review Only: Regulation 3527.0 - Complaint and Appeal Procedures for Federal and State Grants
6. For Discussion and Possible Action: New **Policy 3600.0** - Record Retention (Business and Finance)
7. For Discussion and Possible Action: Modifications to **Policy 3630.0** (Renamed from 4630.0) - Travel for School District Employees (Business and Finance)
  - a. For Review Only: Regulation 3630.0 (Renamed from 4630.0) - Travel for District Employees
8. For Discussion and Possible Action: Modifications to **Regulation 8340.0** (Make regulation a policy) - Agenda Setting Meeting (Internal Board Operations)
  - a. For Review Only: Policy/Regulation 8340.0 - Agenda Setting (Internal Board Operations)

15. OLD BUSINESS

- A. For Discussion and Possible Action: **SECOND READING**: Modifications to **Policy 5136.2** - Banned and Illicit Substance Testing of Students Participating in Athletics or Extra-Curricular Activities (Students). The Board will discuss and may take action to include extra-curricular students in illicit substance testing.
  1. For Review Only: **Regulation 5136.2** - Banned and Illicit Substance Testing of Students Participating in Athletics or Extra-Curricular Activities (Students)

16. NEW BUSINESS

- A. For Discussion Only: Review of the District Performance Plan.  
*Presenter: Ms. Kimi Melendy, Director of Educational Services*
- B. For Discussion and Possible Action: Call for additional bids through oral bidding and opening of the bid proposals and possible action to accept bid for the sale of the Plummer Building located at 50 East Virginia Street.  
*Presenter: Ms. Phyllis Dowd, Director of Business Services*

- C. For Discussion and Possible Action: Selection of Employee Benefits Insurance Broker.  
*Presenter: Ms. Phyllys Dowd, Director of Business Services*
- D. For Discussion and Possible Action: Approval of the District's participation in the Challenge Grant.  
*Presenter: Dr. Sheldon*
- E. For Discussion and Possible Action: The Board will discuss what they would like to do to thank staff during their recognition weeks.

17. PUBLIC COMMENT

Public comments will be heard on matters not listed on the agenda.

18. DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS

19. CLOSED SESSION

- A. The Board will meet in closed session to negotiate revisions to the contract for Dr. Sheldon, Superintendent, pursuant to NRS 288.220.

20. RECONVENE OPEN SESSION

21. ADJOURNMENT

**LITIGATION CONFERENCE WITH LEGAL COUNSEL**

The Board will meet in Litigation Conference to receive information from Legal Counsel regarding potential or existing litigation.

To request supporting materials for the meeting, members of the public can contact Debra Shyne (Secretary to the Superintendent/Board of Trustees) at the District's Administration Office, 690 South Maine Street, Fallon, Nevada.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to contact Debra Shyne, Secretary to the Superintendent by calling 423-5184 prior to the meeting date.

State of Nevada                    )  
  :  
County of Churchill                )

*I, **Debra Shyne**, Secretary to the Superintendent, do hereby affirm that I posted or caused to be posted, a copy of this notice of public meeting, on or before the 11th Day of January 2016, at the following locations in Churchill County, Nevada.*

*City Hall;  
Churchill County Law Enforcement Center;*

*Churchill County Administration Offices;  
Churchill County School District Administration Office;  
Churchill County School District website: [www.churchill.k12.nv.us](http://www.churchill.k12.nv.us);  
State of Nevada website: <https://notice.nv.gov/>*

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*Debra Shyne, Secretary to the Superintendent*

*Subscribed and Sworn to before me this 11th Day of January 2016*

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*Notary Public*

# RECOMMENDED PERSONNEL ACTION

January 14, 2016

## **I. LICENSED PERSONNEL – APPROVAL FOR ADDITION TO SUB LIST**

\* Melissa Waite - Student Teacher

## **II. LICENSED PERSONNEL – RETIREMENT**

\* Coleen Meihack - 4<sup>th</sup> Grade Teacher NU (effective 12/31/15)  
\* Sue Van Patten - Food & Consumer Science Teacher CCHS (effective 8/31/16)

## **III. CLASSIFIED PERSONNEL – APPROVAL FOR ADDITION TO SUB LIST**

\* Denise Marker - Paraprofessional Instructional Assistant-ECE (L. Padilla)

## **IV. CLASSIFIED PERSONNEL – APPROVAL FOR ADDITION TO SUB LIST**

\* Candice Wallin - Substitute Health Aide

## **V. CLASSIFIED PERSONNEL – RESIGNATION/RETIREMENT**

\* Gina Hernandez - Custodian (resignation effective 12/18/15)  
\* Travis Souza - Maintenance Technician (resignation effective 12/21/15)  
\* Jenny Hiskett - Account Technician (resignation effective 1/22/16)  
\* Zach Jacobs - Custodian (resignation effective 1/19/16)

## **VI. EXTRACURRICULAR ACTIVITIES**

\* Tammie Shemenski - Head Varsity Softball Coach  
\* Phil Pinder - Resignation as Head JV Girls Basketball Coach  
\* Rich Evans - Head JV Girls Basketball Coach  
\* Phil Pinder - Head Freshman Girls Basketball Coach  
\* Frank deBraga - Assistant Wrestling Coach (non-paid)  
\* David Garcia - Assistant Wrestling Coach (non-paid)

## **VII. CURRENT OPEN POSITIONS**

### Licensed

Speech Language Pathologist (A. Stuart-Lougheed)  
Kindergarten Teacher (D. Swisher)  
1<sup>st</sup> Grade Teacher LES (S. Wood)  
2<sup>nd</sup> Grade Teacher ECB (S. Brown)  
4<sup>th</sup> Grade Teacher NU (C. Reynolds-Woodsford)  
Special Education Teacher LES (W. Mora)  
GATE Teacher (D. Rowe)  
English Teacher CCMS (N. Deutscher)  
Half-time Construction Technology Teacher CCHS (R. Evans)  
Counselor CCHS (R. Wardwell-Wood)

### Classified

School Bus Driver (new)  
Custodian 2 positions (G. Hernandez, Z. Jacobs)  
Part-time Custodian (new)  
Account Technician (J. Hiskett)  
Maintenance Technician (T. Souza)

\*denotes action required

\*\*\*DISCLAIMER: *This Recommended Personnel Action List is for discussion by the Churchill County School District Board of Trustees. It is neither a guarantee of employment nor a guarantee that any individual on the list will be employed.*