

# CHURCHILL COUNTY BOARD OF SCHOOL TRUSTEES

Fallon, Nevada

## REGULAR MEETING

November 18, 2015

### **CALL TO ORDER**

President Evans called to order the regular meeting of the Churchill County School District Board of Trustees at 7:01 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

### **PLEDGE OF ALLEGIANCE**

#### **CHARACTER COUNTS BI-MONTHLY WORD: RESPECT**

Rylee Nichols, fifth-grade student from Numa, led the Pledge of Allegiance and said a few words about the Character Counts Bi-Monthly Word "Respect."

### **VERIFICATION OF POSTING OF AGENDA**

President Evans confirmed the posting of the agenda.

### **ROLL CALL**

#### **Trustees Present**

Trustee Ron Evans, President  
Trustee Clay Hendrix, Vice President  
Trustee Greg Koenig  
Trustee Matt Hyde  
Trustee Rich Gent  
Trustee Carmen Schank, Clerk  
Trustee Kathryn Whitaker (arrived approx. 7:20)

#### **Others Present**

Kimi Melendy, Director of Educational Services  
Phyllis Dowd, Director of Business Services  
Sharla Hales, Legal Counsel

Debra Shyne, Secretary  
(Interested Staff/Community Members per Attached List)

### **REVIEW AND ADOPTION OF AGENDA**

The agenda was adopted under unanimous consent.

### **PUBLIC COMMENT**

Becky Dodd, teacher, stated that the playground at E.C. Best was flooded and that she would like it addressed.

### **SUPERINTENDENT'S UPDATE**

#### **A. Mr. Paul Eskeldson will provide an update on the Auxiliary Gym and upcoming projects.**

Paul Eskeldson provided an update on construction projects.

Steve Russell provided a brief update regarding a Surface Transportation Security Awareness Message received by the Transportation Security Administration.

## **BUSINESS SERVICES UPDATE**

- A. **Budget to Actual Report (written report provided)**
- B. **Update regarding general business items**

Phyllis Dowd reported the first budget committee meeting was scheduled for Tuesday, November 24, 4:00 p.m., at the District Office.

## **EDUCATIONAL SERVICES UPDATE**

- A. **The latest Student Enrollment Data will be provided to the Board of Trustees (written report provided).**
- B. **Staff will provide a presentation regarding the purpose of Science FOSS kits.**

Vicky Purrell provided a presentation on the Full Operation Science System (FOSS) kits. The District Science Committee unanimously supported this curriculum for kindergarten through eighth grade.

## **UPCOMING BOARD EVENTS**

- A. November 20-21, (Friday, Saturday) NASB 2015 Annual Conference, Reno
- B. April 9-11, 2016, National School Board Association, Boston

## **CONSENT AGENDA**

- A. **Approval of Recommended Personnel Action (Attachment A)**
- B. **Approval of Vouchers**
- C. **Approval of October, 2015, Payroll**
- D. **Approval of October 12, 2015, Regular Board Meeting Minutes**
- E. **Approval of Transportation Lease Agreement with Parks & Recreation for the 2016 Ski Program**
- F. **Approval to purchase Science FOSS kits**
- G. **Approval to apply for the Nevada 21 Grant**
- H. **Approval to apply for the 2016 Library Services and Technology Act**
- I. **Approval to apply for the 2001 Ford Expedition donated to the Churchill County School District by Churchill County**
- J. **Review of Policy 6163.0 – Title VIII – Impact Aid – American Indian Policies and Procedures (Instruction)**

Trustee Gent requested Item "G" pulled. Trustee Gent made a motion, seconded by Trustee Hendrix, ***to approve Consent Agenda Action items A-F and H-J.*** There were no public comments. The motion passed unanimously.

Trustee Gent requested information on the Nevada 21 Grant. Kimi Melendy informed the Board that the Nevada 21 Grant provides one-to-one devices at the middle school.

Trustee Gent made a motion, seconded by Trustee Hendrix, ***to approve Consent Agenda Action Item G approval to apply for the Nevada 21 Grant as provided, written and discussed.*** There were no public comments. The motion passed unanimously.

## **REPORTS BY BOARD MEMBERS**

Trustee Hyde stated that the high school football team is competing for the state title in Reno on Saturday and encouraged board members, staff, and audience to attend.

Trustee Schank reported on her attendance at the Science Committee and the English Language Arts Committee meetings. Trustee Schank reported on her visit to Lahontan Elementary School. The three issues she heard consistently from staff were problems with transportation, concern with meals, and large classes. Trustee Schank reported that the next Policy Committee meeting was scheduled for December 2.

President Evans reported on his attendance at the Founder's Day for the Rotary.

## **POLICIES**

### **A. For Discussion and Possible Action: SECOND READING – New Policy 3030.0 – Budget Automated Messages (Business and Finance)**

#### **1. For Review Only: New Regulation 3030.0 – Budget Automated Messages (Business and Finance)**

Trustee Schank made a motion, seconded by Trustee Whitaker, *to approve Budget Automated Messages Policy 3030.0*. There were no public comments. The motion passed unanimously.

### **B. For Discussion Only: FIRST READING – Modifications to Policy 7130.0 – Wellness and Healthy School Environment (Personnel/Students)**

### **C. For Discussion Only: FIRST READING – Modifications to Policy 6200.0 – English as a Second Language (Instruction)**

## **NEW BUSINESS**

### **A. For Discussion and Possible Action: Approval of the Audited Financial Statements for year end June 30, 2015.**

Felicia O'Carroll, partner with Eide Bailly, Reno office, reported the results of the audit. Ms. O'Carroll handed out an Executive Summary report at the meeting. Ms. O'Carroll stated that the District received an unmodified opinion, which is the highest level of assurance that the accounting profession offers.

Ms. O'Carroll reported to the Board that Governmental Accounting Standards Board (GASB) 68 will have a tremendous impact on the District's financial statements. GASB 68 requires every local government across the United States to report their proportionate share of the unfunded Public Employees Retirement System (PERS) liability. The State of Nevada PERS has a \$10.4 billion unfunded liability; the District's share is \$36.4 million. The District has to report this liability on its financial statement and this amount will be re-calculated every year. That number will depend on how effectively PERS invests their funds.

Ms. O'Carroll stated that Ms. Dowd brought it to the auditor's attention that several years ago the District replaced the roof and HVAC system when remodeling the Old High School.

They were replaced not long before the remodel of the Old High School and the finance staff failed to remove the old asset. They should have removed the old assets when adding the new ones. The audit contains this as a material weakness, because the financial statements were not correct these past few years and represented a million dollar adjustment to the District's net position.

Trustee Koenig made a motion, seconded by Trustee Hendrix, ***to approve the audited financial statements for year-end June 30, 2015.*** There were no public comments. The motion passed unanimously.

**B. For Discussion and Possible Action: Call for additional bids through oral bidding and opening of the bid proposals and possible action to accept bid for the sale of the Plummer Building located at 50 East Virginia Street.**

Phyllis Dowd reported that the District did not receive any bids for the Plummer's Warehouse building. Ms. Dowd reported the property zoned as residential but the District is having a problem listing the property on the MLS service with the realtor. When the District purchased the building there was a variance in place, but the school district used it as a warehouse, which is permissible in a residential zone. The realtor and the District are working with the city attorney to see if this property could retain the variance.

**C. For Discussion and Possible Action: If a bid is not received prior to or at the board meeting, approval of Resolution 15-05 for the sale of the Plummer Building, 50 E. Virginia Street, Fallon, to include the minimum sale price, commission, and when bids will be due.**

Agenda item deferred until December.

**D. For Discussion and Possible Action: Approval of Resolution 15-04 – Grazing Lease on the school district's property located at Rio Vista Rd.**

Phyllis Dowd reported that Kristina Moore is at a national meeting and stressed that the field needs to be grazed as they only had one cutting and there is a lot of growth.

Trustee Schank made a motion, seconded by Trustee Gent, ***to approve Resolution 15-04, Grazing Lease on the school district's property located on Rio Vista Road.*** There were no public comments. The motion passed unanimously.

## **PUBLIC COMMENT**

Deby Smotherman, classified association, voiced concern about the Transportation Department. The four drivers that the Board approved for hire in September were supposed to be ready to work in November but are not there; one is a teacher, one is a substitute instructional assistant and one quit. Ms. Smotherman voiced concerns about mechanics driving school buses and for safety. She reported that a bus driver couldn't get her door to close, pulled behind the garage to ask the mechanics for help, but the mechanics were not available. Ms. Smotherman stated that the mechanics have changed shifts, are now working split shifts to drive bus, and are putting in overtime. Ms. Smotherman stated that the Transportation Department had the worst safety score they have ever had, though for minor issues, because mechanics are driving bus routes three to four hours a day. The Transportation Department used to have a computer program for routing, which would attach to Google. Now, bus drivers are giving the person in charge of writing the routes their route and she is entering the

information into a Word document.

**DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS**

Trustee Gent requested Trustee Hendrix's BMAR on the next board meeting agenda regarding what the District is doing to retain students in today's competitive market.

Trustee Schank requested a complete list of grants emailed to board members; a discussion on getting a traffic grant to fix the road by Lahontan to address the transportation issue; the meeting scheduled for Board members to attend a high school staff meeting; and a report on the bus safety issue.

**CLOSED SESSION**

**A. The Board will meet in closed session to negotiate revisions to the contract for Dr. Sheldon, Superintendent, pursuant to NRS 288.220.**

Trustee Whitaker made a motion, seconded by Trustee Gent, to go into closed session pursuant to NRS 288.220. The motion passed unanimously.

**ADJOURNMENT**

Trustee Gent made a motion, seconded by Trustee Schank, to adjourn the meeting at approximately 8:38 p.m. The motion passed unanimously.

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Carmen, Schank, Clerk of the Board

*Prepared by Debra Shyne*