

# CHURCHILL COUNTY BOARD OF SCHOOL TRUSTEES

Fallon, Nevada

## REGULAR MEETING

October 22, 2015

### **CALL TO ORDER**

President Evans called to order the regular meeting of the Churchill County School District Board of Trustees at 7:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

### **PLEDGE OF ALLEGIANCE**

#### **CHARACTER COUNTS BI-MONTHLY WORD: RESPECT**

Kieran Kalt's first grade class from Lahontan Elementary School led the pledge of allegiance, sang the National Anthem and Home Means Nevada, and said a few words about the Character Counts word RESPECT.

### **VERIFICATION OF POSTING OF AGENDA**

President Evans confirmed the posting of the agenda.

### **ROLL CALL**

#### **Trustees Present**

Trustee Ron Evans, President

Trustee Kathryn Whitaker

Trustee Greg Koenig

Trustee Matt Hyde

Trustee Rich Gent

Trustee Carmen Schank, Clerk

#### **Trustees Absent**

Trustee Clay Hendrix, Vice President

#### **Others Present**

Dr. Sandra Sheldon

Phyllis Dowd, Director of Business Services

Kimi Melendy, Director of Educational Services

Jim Hales, Substitute Legal Counsel

Debra Shyne, Secretary

*(Interested Staff/Community Members per Attached List)*

### **REVIEW AND ADOPTION OF AGENDA**

The agenda was adopted under unanimous consent.

### **PUBLIC COMMENT**

Jim Falk reported on attendance at the data mining meeting, commented on the lack of interest from board members, staff and teachers, and spoke regarding Common Core.

Amber Sanchez noted the same concerns as Mr. Falk. Ms. Sanchez requested an agenda item to discuss common core at a public board meeting.

### **RECOGNITIONS**

**A. The Board will recognize Mr. Bob Adams for his years of service on the Bond Oversight Committee.**

President Evans presented Mr. Adams with a certificate and an apple as a token of appreciation for his service.

**B. The Board will recognize Merry Kay Kennedy, Churchill County Middle School Counselor, for her years of service as she is retiring from the District.**

Merry Kay Kennedy was not in attendance. Ms. Kennedy's certificate and apple will be forwarded to her.

**SUPERINTENDENT'S UPDATE**

**A. Update regarding District related matters**

Dr. Sheldon reported on her attendance at a recent conference in Las Vegas called Destination High Performance.

**B. Dr. Sheldon will report on events that occurred at schools during the Week of Respect in October and how Character Counts is being implemented in schools.**

Dr. Sheldon referred to a document in BoardBook that explains how schools implement the Character Counts program.

**BUSINESS SERVICES UPDATE**

**A. Budget to Actual Report (written report provided)**

**B. Quarterly Board Budget, Bond & Travel Reports (written report provided)**

**C. Quarterly Student Funds Report (written report provided)**

**D. Transportation Cost Analysis (written report provided)**

**E. Update regarding general business items**

Phyllis Dowd explained the transportation report. Trustee Hyde stated that he would like to see fuel logs because fuel is cheaper this year than last year. Ms. Dowd stated that she would email fuel logs to the Board of Trustees. Ms. Dowd and Dr. Sheldon explained that they monitor the percent of budgets expended mid-way through the year and more often after that point.

Ms. Dowd explained that she collapsed the bond fund report and only shows detailed expenditures for the current year, not previous year, which cuts the report length in half.

Ms. Dowd reported progress on the audit.

**EDUCATIONAL SERVICES UPDATE**

**A. The latest Student Enrollment Data will be provided to the Board of Trustees (written report provided)**

**B. August, September 2015, Violent Acts Report (written report provided)**

**UPCOMING BOARD EVENTS**

**A. November 20-21, (Friday, Saturday) NASB 2015 Annual Conference, Reno**

**B. April 9-11, 2016, National School Board Association, Boston**

## **CONSENT AGENDA**

- A. Approval of Recommended Personnel Action (Attachment A)
- B. Approval of Vouchers
- C. Approval of October 8, 2015, Regular Board Meeting Minutes
- D. Approval of Student 15-19 to enter the General Education Development (GED) program
- E. Approval of Class Size Reduction Report
- F. Approval to apply for the Read by Three Grant
- G. Approval of 2015-2016 School Site Student Progressive Discipline Plans

Dr. Sheldon brought to the Board's attention a Revised Draft Personnel Action Form located in their red folders.

Trustee Gent made a motion, Seconded by Trustee Hyde, ***to approve Consent Agenda Items A-G as provided.*** There were no public comments. The motion passed unanimously; Trustee Hendrix was absent.

## **REPORTS BY BOARD MEMBERS**

Trustee Schank reported on her attendance at the middle school band concert. Trustee Whitaker reported observing several classrooms at Numa while they were using Chromebooks. Trustee Schank reported on progress made at the Policy Committee.

## **POLICIES**

- A. **For Discussion Only:** FIRST READING – New Policy 3030.0 – Budget Automated Messages (Business and Finance).
  - 1. **For Discussion Only:** New Regulation 3030.0 – Budget Automated Messages (Business and Finance)

The Board reviewed the policy and regulation.

## **NEW BUSINESS**

- A. **For Discussion and Possible Action:** Approve the scope of work for remodeling the existing CCHS Music Room into Theater set construction and storage areas, and construction of new Music Room.

Paul Eskeldson explained the scope of work. Board members asked questions.

Trustee Schank made a motion, seconded by Trustee Gent, to approve the scope of work for remodeling the existing CCHS Music Room into Theater set construction and storage areas, and construction of new Music Room. After discussion about not approving construction at this time, but approving the concept for staff to work on the design and return for the Board's approval of construction, Trustee Schank rescinded her motion, agreed to by Trustee Gent.

Trustee Schank made a motion, seconded by Trustee Gent, ***to go forward with the scope of work and design.*** There were no public comments. The motion passed unanimously; Trustee Hendrix was absent.

**B. For Discussion and Possible Action: Approve the scope of work for the construction of a new access to the CCHS Student Parking Lot from Taylor Street.**

Paul Eskeldson explained the scope of work. Dr. Sheldon stated that the Master Plan Task Force and the Bond Oversight Committee placed this item in front of the music room due to safety concerns. Board members asked questions. Trustee Koenig suggested staff converse with the Nevada Department of Transportation to be sure they support this concept.

Trustee Hyde made a motion, seconded by Trustee Whitaker, ***to approve the scope of work for the construction of a new access to the CCHS Student Parking Lot from Taylor Street.*** There were no public comments. The motion passed unanimously; Trustee Hendrix was absent.

**C. For Discussion and Possible Action: Approve a scope of work for construction of a new shot-put and discus area at the CCHS athletic field.**

Paul Eskeldson explained the scope of work. Board members asked questions.

Trustee Hyde made a motion, seconded by Trustee Koenig, ***to approve \$50,000 to attach the funds to the gym that is already in progress and continue it to build the shot-put and discus pits.*** There were no public comments. The motion passed unanimously; Trustee Hendrix was absent.

**D. For Discussion and Possible Action: Approval to reduce-in-force two positions: the FRIENDS Coordinator position and the FRIENDS Differential Response Advocate position.**

Dr. Sheldon explained that two grants provided by the State of Nevada in support of FRIENDS are no longer available to the school district, so the FRIENDS and Family Program will be closed. Therefore, two positions need to be reduced.

Trustee Whitaker made a motion, seconded by Trustee Schank, ***approval to reduce-in-force two positions: the FRIENDS Coordinator position and the FRIENDS Differential Response Advocate position.*** There were no public comments. The motion passed unanimously; Trustee Hendrix was absent.

**E. For Discussion and Possible Action: Regarding Suspending or Dissolving the Bond Oversight Committee as they have completed the mission of reviewing the disbursement of bond funds.**

Dr. Sheldon explained that the three projects the Board just approved expend the remainder of the bond funds. The District would not likely look at another bond initiative for a minimum of five to seven years so the Bond Oversight Committee voted to either suspend or disband their committee until it is necessary for them to come together again should the District acquire more bond funds. It is up to the Board whether to suspend or disband.

Trustee Koenig made a motion, seconded by Trustee Gent, ***to suspend the Bond Oversight Committee until needed in the future.*** There were no public comments. The motion passed unanimously; Trustee Hendrix was absent.

**F. For Discussion and Possible Action: Regarding the District's Participation in the State Seal of Bi-literacy Program (AB 166).**

Dr. Sheldon explained the purpose of Assembly Bill 166 is to recognize the English language learner population as being bi-literate in their native language and English by putting a seal on students' diplomas identifying they are bi-literate. The standard would be that they pass all assessments required for graduation.

The consensus of the Board was to wait to implement this until criteria is provided regarding how to implement and measure this program.

**G. For Discussion and Possible Action: Discussion regarding providing feedback to the Nevada Association of School Boards (NASB) regarding information NASB provided to the Board regarding legislation.**

Trustee Schank stated that at the last school board meeting she provided a form to Board members from NASB and they have asked for feedback from the Board.

Dr. Sheldon stated that she has reviewed the documents provided by NASB and the District is working on modifying policies. The bullying regulation needs to be updated with regard to time lines. The Read by Third Grade grant has been submitted and the District is putting together a Literacy Plan.

**PUBLIC COMMENT**

Becky Dodd, President of the Churchill County Education Association, reported an inaccuracy at the bottom of the detailed school level plans contained, which indicates one literacy coach at each of the three elementary schools. Dr. Sheldon stated that coaches are assigned to elementary schools and that the information in the plan will be clarified.

**DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS**

Trustee Koenig requested an agenda item for the Board regarding weighted Honors/AP classes versus Jump Start classes.

Trustee Whitaker requested a discussion regarding budget committee meetings. Dr. Sheldon stated there will be a meeting between now and December.

Trustee Gent requested the Safe Routes to School be removed and he would like to add to Trustee Hendrix's request regarding today's competitive market to include vocational schools.

Trustee Schank requested an agenda item regarding recycling and data mining, and scheduling a date for the Board to meet with high school staff.

**ADJOURNMENT**

Trustee Schank made a motion, seconded by Trustee Gent, to adjourn the meeting at approximately 8:27 p.m. The motion passed unanimously.

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Carmen, Schank, Clerk of the Board

*Prepared by Debra Shyne*