

# CHURCHILL COUNTY BOARD OF SCHOOL TRUSTEES

Fallon, Nevada

## REGULAR MEETING

September 10, 2015

### CALL TO ORDER

Trustee Schank called to order the regular meeting of the Churchill County School District Board of Trustees at 7:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

### PLEDGE OF ALLEGIANCE

Trustee Whitaker led the Pledge of Allegiance.

### VERIFICATION OF POSTING OF AGENDA

Trustee Schank confirmed the posting of the agenda. It was noted that President Evans and Vice President Hendrix were absent from the meeting. Trustee Schank conducted the meeting.

### ROLL CALL

#### Trustees Present

Trustee Carmen Schank, Clerk  
Trustee Greg Koenig  
Trustee Matt Hyde  
Trustee Rich Gent  
Trustee Whitaker

#### Trustees Absent

President Ron Evans  
Vice President Clay Hendrix

#### Others Present

Dr. Sandra Sheldon  
Phyllis Dowd, Director of Business Services  
Sharla Hales, Legal Counsel  
Kimi Melendy, Director of Educational Services  
Debra Shyne, Secretary

*(Interested Staff/Community Members per Attached List)*

### REVIEW AND ADOPTION OF AGENDA

Agenda adopted under unanimous consent.

### PUBLIC COMMENT

Amber Sanchez, who takes care of her granddaughter, commented on homework her granddaughter received and problems with common core.

Jim Falk commented regarding problems with common core. Mr. Falk invited everyone to attend a presentation on October 15, at 7:00 p.m., at the Convention Center, regarding SBAC testing and the one-to-one digital device program.

Becky Dodd, CCEA President, commented on the brief coverage of legislative action (SB241) Ms. Hales presented at the previous meeting regarding leave of association employees.

Deby Smotherman, NCSEA President, commented that Ms. Hales presented part of SB241, and provided a letter from the State of Nevada Legislative Counsel Bureau regarding the new law.

## **SUPERINTENDENT'S UPDATE**

### **A. Ms. Lisa Bliss will report on ACT Scores.**

Lisa Bliss, Assessment Coordinator, provided a presentation on ACT scores (PowerPoint presentation).

Dr. Sheldon emphasized that the ACT test is not a competency test; it predicts student success in college. All juniors are taking the ACT, whereas in the past about twenty-five percent of the student body took the ACT comprised mostly of students who planned to go to college. One advantage to administering the ACT test to all juniors is that more students that do well who never thought about going to college realize they could succeed in college. There is no pass or fail on the ACT.

Ms. Bliss commented that Smarter Balance tests are for grades three through eight, where the ACT is for juniors only. Trustee Schank requested ACT scores as compared to the nation. Ms. Bliss stated that she would provide that information to the Board.

Dr. Sheldon commented that the State Board has not provided a lot of guidance as of yet, but the initial conversation is that students who fall below cut scores will have to take remediation classes their senior year. Currently, seniors take four classes. If seniors are required to take remediation classes half of the senior class could be taking three remediation courses and the District would need to hire staff with no additional funding.

### **B. Report regarding the future location of the mural, previously located at West End.**

Dr. Sheldon reported that the mural from the West End library is located upstairs at the district office. It is heavy and the district might need a contractor to place added support in the wall to support the mural. After Board discussion, it was determined that staff will attempt to locate the mural on the first floor surrounding the pit.

### **C. Discussion regarding District-related issues**

Dr. Sheldon announced that the Career and Technical Education (CTE) agricultural teachers, Rich Evans and Kristina Moore, wrote and received grant funds for a new greenhouse, larger than the current greenhouse, which will significantly expand the program. Ms. Moore is revising the curriculum and working with the Churchill Economic Development Association and a group of farmers to put together a food produce hub. In addition, they will install hoop houses to raise vegetables and expand the growing season. Future maintenance would be within the CTE budget and supplemented by the Building and Sites funds, if needed.

## **BUSINESS SERVICES UPDATE**

### **A. Update regarding general business items**

Ms. Dowd reported that the Standard and Poor's rating review downgraded the District's credit program rating from "A+ and Unstable" to "A and Stable." The District's long-term rating stayed the same at "Triple A and Stable." If the District were to issue bonds the interest rate would be slightly higher, but the District does not plan to issue bonds soon.

Ms. Dowd reported that the Department of Education has issued instructions on the Average Daily Enrollment and declared count day last year to be the benchmark for the 5%

hold harmless. This is outstanding, as that is the amount used to prepare the District budget; instead of having a \$150,000 to \$170,000 deficit, the District is at break even.

## **EDUCATIONAL SERVICES UPDATE**

### **A. The latest Student Enrollment Data will be provided to the Board of Trustees.**

Kimi Melendy reported on the physical count at schools (handouts provided). Principals and staff counted classrooms one by one and there are 3,415 students in classes. Dr. Sheldon clarified that though it looks close to last year's enrollment, 140 new students are part of the pre-K 4-year-old program grant, so those students were not on the enrollment last year. This number does not totally correspond to DSA, but is a head count of the number of students attending school.

## **UPCOMING BOARD EVENTS**

### **A. November 20-21, (Friday, Saturday) NASB 2015 Annual Conference, Reno**

## **CONSENT AGENDA**

- A. Approval of Recommended Personnel Action (Attachment A)**
- B. Approval of Vouchers**
- C. Approval of August, 2015, Payroll**
- D. Approval of August 13, 2015, Regular Board Meeting Minutes**
- E. Approval of August 27, 2015, Regular Board Meeting Minutes**
- F. Approval of Student 15-12 Exemption from receiving immunizations based on religious reasons (NRS 392.435)**
- G. Approval of the Churchill County School District Test Security Plan 2015-2016**

Trustee Gent made a motion, seconded by Trustee Whitaker, *to approve consent agenda Item A-G, as provided*. There were no public comments. The motion passed unanimously; Trustees Evans and Hendrix were absent. Sharla Hales, legal counsel, pointed out the updated Personnel Action Sheet, provided at the meeting. Dr. Sheldon explained that bus drivers were added to the Personnel Action Sheet to get them hired and on the road. Another vote, confirming acknowledgement of the revised Personnel Action Sheet was unanimous.

## **POLICIES**

### **A. For Discussion and Possible Action: SECOND READING – Modification to Policy 3520.0: Administration of Special Funds.**

**For Review Only: Regulation 3520.1 – Participation Fees.**

**For Review Only: Regulation 3520.2 – Secondary Summer School Fees.**

**For Review Only: Regulation 3520.3 – Distance Education Student Fees RENAMED FROM "CCSD ON-Line Part-Time Student Fees."**

**For Review Only: New Regulation 3520.4 – Class Credit Recovery School Fees.**

Ms. Dowd identified a grammatical error stating "individuals that pay" which should be "individuals who paid" on pages 77, 78, 79, and 80 of BoardBook. Ms. Dowd stated that the handling of funds could be addressed at the budget committee level. The high school would

not be deprived of funds, but it is more appropriate that these funds be accounted for through the district office. Dr. Sheldon stated that best practices for audit purposes and for the dispensing of general fund dollars that support classes and coursework would be for the money to be handled through the district office and then be reauthorized through building budgets.

Kevin Lords, Churchill County High School Principal, stated that his thoughts have not changed on this matter. What is to say that the school will still have access to that money ten years from now? Mr. Lords stated that the new regulation regarding class fees, the last paragraph indicates that the school would withhold the diploma or transcripts if they do not pay and he believes that this is illegal.

Trustee Koenig asked if Oasis charter students have been billed for participation in sports. Dr. Sheldon will provide that information later.

After a lengthy conversation, Trustee Gent made a motion, seconded by Trustee Hyde, ***to approve Policy 3520.0 Administration of Special Funds, as provided with the grammatical changes as indicated to the regulation as the superintendent indicated.*** There were no public comments. The motion passed unanimously; Trustees Evans and Hendrix were absent.

**B. For Discussion and Possible Action: SECOND READING – Modification to Policy 4815.0: Priority Placement, Temporary Modified Duty, Reassignment, Transfer, and Medical Leaves of Absence: Occupationally Injured Workers.**

**For Review Only: Regulation 4815.0 – Light (Limited) Duty Following an On-The-Job-Injury.**

Ms. Dowd stated that based on Ms. Smotherman’s concern regarding the supervisor not reviewing the work agreement for light duty, she added that the work agreement would be reviewed by the employee’s supervisor with the job offer report.

Trustee Whitaker made a motion, seconded by Trustee Hyde, ***to approve modifications to Policy 4815.0.*** There were no public comments. The motion passed unanimously; Trustees Evans and Hendrix were absent.

**C. For Discussion Only: FIRST READING – Modification to Policy 4811.0: Early Retirement Incentive Plan.**

Trustee Gent commented that the first sentence states to encourage eligible highly paid employees. Dr. Sheldon stated that generally eligible employees are employees who have twenty years of experience or more and are generally higher on the pay scale. The consensus of the Board was to remove that inference.

Ms. Dowd explained the changes to the policy. All three associations agreed to these changes. The initial proposal was 25 years of service with the District, which was lowered to 20 years of service. The policy currently states, “Any employee participating in this incentive will not be eligible for any incentive for early resignation notification within their association’s master agreement.” Added to this sentence was, “unless they do not receive a buyout.” Some employees still retire without the buyout, so this will give them the stipend if they notified the District of their intent to retire. Additionally, the policy was enhanced s

that members of PERS hired prior to 1985 who could earn up to 90% were not penalized. A section was removed for that 90% group so they could get one year plus sick leave up to the second year. Some are more interested in insurance instead of increasing their PERS retirement check, so purchasing insurance was added as well.

Ms. Dowd stated the District budgeted \$100,000 in early retirement incentives this year. The District anticipates a drop in DSA payments next year and will potentially need to reduce staff again, so this could be a tool the District can use to encourage retirement.

This policy will move forward to second reading.

## **REPORTS BY BOARD MEMBERS**

Trustee Gent reported that Kristy Loesel is the new military school liaison officer. Trustee Gent requested permission to attend a grant workshop by the University of Nevada, Reno, for \$350.00. Board members agreed that Trustee Gent could attend.

Trustee Whitaker reported attending Numa's Math Counts on Thursday morning, where Patty Fleming introduced Eureka Math to parents and answered questions.

Trustee Schank reported visiting the Pre-K school at Northside, and observing students. The East wing will be used for summer school during the summer.

## **OLD BUSINESS**

### **A. For Discussion and Possible Action: Recommendation regarding sending automated calls as part of the budget process.**

Phyllis Dowd stated that at the last meeting the Board gave direction to place automated calls into a procedure with someone responsible to ensure that the automated calls occur. Ms. Dowd recommended that it become part of the budget committee process, where the superintendent would approve the sending of the automated calls.

Trustee Schank recommended automated calls be placed in policy so that it doesn't get lost, and would like it tabled and brought back to the Board.

After discussion, Trustee Koenig made a motion, seconded by Trustee Gent, ***to place this in the budget process, take it to the policy committee and return it to the Board as a policy that can be voted on.*** There were no public comments. The motion passed unanimously; Trustees Evans and Hendrix were absent.

### **B. For Discussion and Possible Action: Approval of contract for Brian Byrd, Director of Maintenance.**

Sharla Hales, legal counsel, stated that most of the changes to contracts involve style changes and are not substantive. Ms. Hales identified substantive changes.

Trustee Koenig made a motion, seconded by Trustee Gent, ***to approve Brian Byrd's contract.***

Public Comment: Becky Dodd commented that she found it troubling that the Board pays class fees and related travel costs for continuing education.

The motion passed unanimously; Trustees Evans and Hendrix were absent.

**C. For Discussion and Possible Action: Approval of contract for Phyllys Dowd, Director of Business Services.**

Ms. Hales identified substantive changes.

Trustee Gent made a motion, seconded by Trustee Whitaker, ***to approve the contract for Phyllys Dowd, Director of Business Services, as provided.***

Public Comment: Becky Dodd commented that she found it troubling that the Board finds it important pay for CPA and class fees to retain her license when teachers are required to do it on their own account.

The motion passed unanimously; Trustees Evans and Hendrix were absent.

**D. For Discussion and Possible Action: Approval of contract for Steve Russell, Director of Transportation.**

Sharla Hales stated that initially the recommendation was that there be a salary change, but the salary was changed back to the amount in the original contract. Ms. Hales stated that vacation and sick leave carry over days were changed to be the same as other contracts, but in this particular contract, the Director of Transportation had a higher number of days. For example, in the original contract, he had 40 days of sick leave carry over, and the idea was to change it to 30 and the vacation day's carryover was 60 and the idea was to change it to 30 as well. Ms. Hales recommended that since the salary stayed the same, and because that would be a significant reduction, that the Board should stay with the original contract on those two provisions. Ms. Hales recommended the motion be made to approve the contract as in BoardBook with the change that the carryover, vacation, and sick leave remain the same as is in the original contract.

Trustee Hyde made a motion, seconded by Trustee Gent, ***to approve the contract for Steve Russell, Director of Transportation as Sharla Hales recommended.***

Public Comment: Becky Dodd commented that she found it troubling to cut one person's vacation and personal leave days and not another person's days. She further commented that nobody gets raises and this person seems to be getting special consideration.

Trustee Koenig asked how leaving a contract the exact same would be considered a raise? Ms. Hales indicated that each contract was negotiated individually when the employee was hired. What Ms. Dodd is suggesting is that the contracts are all equitable and that really is not the case. There is a big salary difference between Phyllys Dowd and Steve Russell as well. These contracts ended up the way they are through individual negotiations and partially through happenstance.

The motion passed unanimously; Trustees Evans and Hendrix were absent.

**E. For Discussion and Possible Action: Approval of contract for Dawn Whitten, Director of Food Services.**

Ms. Hales identified substantive changes.

Trustee Whitaker made a motion, seconded by Trustee Koenig, ***to approve contract for Dawn Whitten, Director of Food Service.*** Trustee Whitaker asked if Dr. Sheldon was able check whether the number of days for Food Services Director was necessary. Dr. Sheldon

stated that this would be a negotiated item as she has been working those hours for a long time and that she believes that there is work for her to do over the summer.

There were no public comments. The motion passed unanimously; Trustees Evans and Hendrix were absent.

**F. For Discussion and Possible Action: Approval of contract for Lisa Bliss, Assessment and Data Coordinator.**

Dr. Sheldon stated that the request is to increase Lisa Bliss's days from 220 to 260 as the responsibilities within the Ed Services and Federal Programs Department were consolidated and Ms. Bliss has been asked to pick up some additional duties to include grant end of year reports, Infinite Campus conversion and grant support. She worked over the summer on a supplemental contract to prepare civil rights reporting and worked on additional reports for the State. The District will be changing over to Infinite Campus next school year, a change being funded by the State through the legislature, but it will be a lot of work to prepare for the switchover. The cost to change Ms. Bliss from 220 to 260 days is approximately \$4,000 for salary and benefits.

Trustee Koenig made a motion, seconded by Trustee Gent, **to approve the contract for Lisa Bliss as Assessment Data Coordinator.** Trustee Gent stated that grant writing is going to be huge over the next couple of years and it is important to have someone focused on those grants. Trustee Whitaker asked if some of the increase in salary would be through grant funding. Dr. Sheldon stated that it would not. Even though grants require the District to collect data and handle reporting, they do not allow salary to be included. Ms. Bliss will be working primarily with the state grants.

Trustee Schank commented that Ms. Melendy was given federal grants, and also handles the Nevada Performance Plan, enrollment and distance education, a full platter. Lisa Bliss is currently making a good salary. Trustee Schank voiced concern about class sizes and some schools that are in need of math workbooks. With the budget and potential to reduce staff next year, Trustee Schank does not feel that she can approve this.

Phyllis Dowd stated that Trustee Schank contacted her asking if this raise was budgeted. The raise was not budgeted; however, the State is paying for the ACT test, and Educational Services had money in their budget reserved for the ACT test, which would more than cover the \$4,000 increase.

Trustee Schank stated that she appreciated the dialogue and she saw everyone's points.

Public Comments: Becky Dodd, CCEA President, commented that it troubles her that the Board moved the Dean of Students as an administrator and the Board because the Dean of Students was a Teacher on Special Assignment (TOSA), and whether he should be moved from TOSA to administrative. Ms. Bliss is also a TOSA and the Board hasn't discussed why she is being moved to a contract. Dr. Sheldon stated that she met with Board members and discussed this and she has discussed this with Ms. Bliss.

The motion passed unanimously; Trustees Evans and Hendrix were absent.

*[The Board took a break from 7:58 to 8:05.]*

## **NEW BUSINESS**

### **A. For Discussion and Possible Action: Regarding hiring an Athletic Trainer at a cost not to exceed: Wages \$53,085, Benefits \$25,832, for a total of \$78,917.**

Trustee Hyde stated that he has had several parents' approach him about the athletic trainer as the District had one budgeted, the trainer left, and some of the budget was reallocated to the Dean of Students position. The District is in a budget crunch, but that does not alleviate the need for an athletic trainer. Mr. Daum put together information on how other districts have funded athletic trainers (see BoardBook). Trustee Hyde commented that the District has many needs, and it's the job of the Board to find a way to meet those needs. Perhaps a committee can look at how to fund an athletic trainer.

Trustee Gent agreed and commented that the athletic trainer was part of the nursing program. Dr. Sheldon stated that the athletic trainer provided several sports medicine classes and those are no longer at the high school, but it was not part of the HOSA program.

Trustee Koenig stated that he supports having an athletic trainer, but is not sure how to fund it. Trustee Koenig asked Ms. Dowd if the District could come up with \$79,000?

Phyllis Dowd stated that it is the Board's prerogative; the Board would have to determine what to cut. For the first time in a long time, there is budget for instructional materials and for buyouts. Trustee Koenig stated that if the position were approved it might be cut in six months, but is uncertain if the position can be sustained without alternate funding.

Trustee Hyde asked how much the coaches were trained in recognizing ligament and concussion injuries, and what are the legal ramifications for having provided an athletic trainer for so long, then not providing it and someone gets hurt.

Ms. Hales stated that the past is not as important as what the standard currently is for other similar schools. Trustee Koenig stated that there are more 1A schools without an athletic trainer than schools that have one.

Trustee Whitaker explained that last year her freshman son suffered a concussion, and was not approved to play until after the season was over, so her experience with the athletic trainer was a positive one. She struggles with funding and looking at a difficult budget process ahead. Trustee Whitaker stated that she did not feel she could approve funding for an athletic trainer out of the budget, but if there are other ways to fund it, whether per diem or athletic fees, she would support that. Coaches are trained, but are not as astute in recognizing some of those injuries, but it is also some of the risks athletes and parents take when playing sports. Trustee Whitaker understands that some students have succeeded in being accepted to programs in college with the classes they took from the athletic trainer. The major responsibility of the school is to provide students with an excellent education, so if we find money for an athletic trainer we should be finding money for more teachers.

Trustee Schank stated that coaches are trained on basic first aid every year and as a parent she took care of her children if injured; the ambulance is present at games; and there is a protocol in place for concussions that coaches have to follow. This is a luxury and is not part of core curriculum.



Trustee Hyde stated that most injuries happen at practice and would like the District to put together a committee to look at alternate funding sources. Trustee Hyde made a motion, seconded by Trustee Koenig, ***to form a committee to fund an athletic trainer.*** Trustee Koenig and Trustee Hyde both stated they would like to be on this committee.

Public Comment: Becky Dodd, CCEA President, commented that there is a teacher shortage and overcrowded classes. She would be disappointed if this were funded out of the general fund. Classes are much larger than they should be, and the purpose is to educate the children, not extracurricular activities. She commented that the Board had a choice to fund the Dean of Students or the Athletic Director and the Board chose the Dean of Students. Trustee Hyde commented that checking the minutes would indicate that it was not an either/or decision (Athletic Director or Dean of Students).

Deby Smotherman commented that the budget committee made hard decisions last year on what to cut and some were devastating to students. The Board reinstated the Dean of Students position because they did not get an Athletic trainer.

Trustee Whitaker stated that this is an example of where a Board member is listening to parents and bringing a concern to the Board, and the Board is looking at different ways to fund an athletic trainer, a great example of listening to parents.

Sharla Hales, legal counsel, commented that the committee must follow the Open Meeting Law requirements since it is a Board committee.

The motion passed unanimously; Trustees Evans and Hendrix were absent.

**B. For Discussion and Possible Action: Regarding modifying Policy 5136.2 regarding the requirements to extend to participants in all extra curricular activities.**

Trustee Hyde stated that, in his opinion and several other parents' opinions, this policy targets athletes. He was talking with Mr. Daum who brought up a valid point that it gives student athletes an out to their peers as to why they can't participate in things that are harmful to their body. Trustee Hyde stated that he feels that all extracurricular activities should be added to this policy.

Mr. Daum stated that at the beginning of the season all athletes can be tested. During the season between 5 and 10 percent of the total pool of athletes are tested. Fall athletes are tested when fall sports occur during fall sports, winter athletes during the winter sports, and spring athletes during spring sports.

The Board discussed the definition of extracurricular. Dr. Sheldon stated that band members on an activity having to do with their class, such as band contests would not be considered extracurricular. It would have to be something outside of the classroom that does not affect the grade of the student.

Ms. Hales commented that there are some legal constraints on testing students and that the whole student population can't be randomly drug tested. If the Board is interested in knowing when it becomes extra curriculum such that random testing would be allowed, she could look into that to give the Board guidance. Trustee Koenig confirmed that Trustee Hyde's intent was not to increase tests, just spread it out to more students.

Trustee Koenig made a motion, seconded by Trustee Whitaker, ***to direct Sharla Hales to make to broaden the testing, keeping it legal (to research laws pertaining to drug testing students).***

Public Comments: Crystal Smotherman commented that she was an athlete growing up in the school district and thinks it is great to hold athletes and extracurricular to a higher standard, but commented that if fall sports are tested only in the fall, does it really help keep them from destructive behavior?

The motion passed unanimously; Trustees Evans and Hendrix were absent.

**C. For Discussion and Possible Action: Regarding moving the morning preparation time from the end of the day to the beginning of the day.**

Dr. Sheldon stated that she provided a memo at the board meeting for the Board and the public, regarding issues the District would face if changing the preparation time. Dr. Sheldon explained that there would be significant expense to adding duty assistants if this were to occur. The bus schedules would revert to the transfer schedule used last year. Dr. Sheldon's biggest concern is transportation issues with Lahontan and the high school. There is a little under 300 cars going to Lahontan twice a day. The District is currently hiring two custodians for Board approval, one to take on the driving of the garbage truck and handle morning and afternoon traffic at Lahontan, along with one of the security staff members from the high school. If Lahontan releases at the same time as high school, there will be a huge backup on Merton. Dr. Sheldon stated that her recommendation and the principals' recommendation is to continue with the current schedule for the remainder of the year and then in April provide a survey to parents to ask how it is working for them, bring the results of the survey back to the Board, and look at potential changes at that time.

After discussion, Trustee Koenig made a motion, seconded by Trustee Whitaker, ***to leave the bell schedules the way they are with a survey in the spring.***

Public Comment: Becky Dodd, CCEA President, stated that she believes that the contract hours are 8:00 to 3:30, therefore, if times were changed, it would require negotiation. There is also concern about the grant for breakfast in the classroom as she was told it has to be done in the classroom to ensure every child is offered breakfast. If all students are in the lunchroom, how would it meet the requirements of the grant? What happens when it is 20 degrees outside and all students are in the lunchroom?

Dr. Sheldon stated that each child must have the opportunity to take advantage or turn down breakfast, so teachers identify students that take breakfast. There would have to be structure in place to check off every child who either takes or doesn't take breakfast.

Steve Russell reported on operational issues and the shortage of drivers. Some elementary students get home earlier because of only servicing three schools. There are only nine buses running for extended routes. Once more drivers are hired and trained there will be more buses and shorter extended routes. Mr. Russell commented that with the use of buses it is difficult to schedule time in the shop for buses. The transportation department will continue to refine the transportation process.

Trustee Hyde asked about the fuel and overtime budget. Mr. Russell commented that being short drivers, there is overtime. Mr. Russell explained bus movement throughout the District. Ron Turner reported on fuel usage and stated that the cost of fuel is low now. Mr. Turner reported on issues with bus routes and students being on the bus for long periods of time and because of pre-k and early release, there is a loss of shop time to work on buses. Steve Russell reported on bus routes and explained that additional bus drivers will help alleviate the busing situation.

Gaylene Drinkut suggested that the District might be able to use Manpower to hire drivers.

Joy Lacow Sweet, transportation and food services, stated that CDL licensed drivers from the base would still had to go training to be a bus driver, as it is different. Ms. Sweet stated that she leaves the high school at 3:15; elementary students have been on her bus since 2:20. By 4:15, all of her students are home; some students have a very long bus ride.

Crystal Smotherman commented on the length of time students are on buses and voiced concerns about bullying. At other districts, older students get out before younger students, so that older children can watch over young siblings.

Donna Clark voiced concern about the amount of time in school elementary students have teaching time due to breaks and prep times.

Dawn Ott, transportation, voiced concern for the amount of time students are on the bus, and that she doesn't have time to get to know the kids due to schedule pressure.

The motion passed unanimously; Trustees Evans and Hendrix were absent.

**D. For Discussion and Possible Action: Action to ratify the 2015-2016 School Year Tentative Agreement between the Churchill County School District and the Nevada Classified School Employee Association, including fiscal impact data.**

Ms. Dowd reported no fiscal impact from the changes made to the NCSEA agreement.

Trustee Gent made a motion, seconded by Trustee Hyde, *to ratify the 2015-2016 School Year Tentative Agreement between the Churchill County School District and the Nevada Classified School Employee Association, including fiscal impact data.* There were no public comments. The motion passed unanimously; Trustees Evans and Hendrix were absent.

**E. For Discussion and Possible Action: Action to ratify the 2015-2016 School Year Tentative Agreement between the Churchill County School District and the Churchill County Administrators Association, including fiscal impact data.**

Ms. Dowd explained the changes in the contract, which included the costs of adding the Dean of Students position and adding a column for education credits.

Trustee Koenig made a motion, seconded by Trustee Whitaker, *to ratify the 2015-2016 School Year Tentative Agreement between the Churchill County School District and the Churchill County Administrators' Association, including fiscal impact data.*

Public Comment: Deby Smotherman voiced concern that additional credits added to the administrators' agreement.

The motion passed 4:1; with Trustee Schank opposed; Trustees Evans and Hendrix were absent.

### **PUBLIC COMMENT**

Deby Smotherman voiced concern with the six weeks time period that it will take to train drivers and concern with the mechanics schedule, the safety of the buses and the potential for lawsuits against the District if an accident were to occur. Ms. Smotherman also voiced concern about a custodian directing traffic, as that is not part of their job description.

Gaylene Drinkut reiterated that Manpower staff could be trained to drive school buses.

### **DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS**

Trustee Koenig requested an update on the committee regarding weighting honors classes.

Trustee Whitaker requested information on breakfast in the classroom and concerns about nutrition.

Trustee Gent commented that there are options for using Safe Routes to School for Lahontan. Perhaps engineers could find options to improve bus routes.

Trustee Schank requested a report on the Read by Three grant and a report on distance education.

### **ADJOURNMENT**

Trustee Koenig made a motion, seconded by Trustee Whitaker, to adjourn the meeting at approximately 10:55 p.m. The motion passed unanimously.

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Carmen, Schank, Clerk of the Board

*Prepared by Debra Shyne*