

CHURCHILL COUNTY BOARD OF SCHOOL TRUSTEES

Fallon, Nevada

REGULAR MEETING

July 9, 2015

CALL TO ORDER

President Evans called to order the regular meeting of the Churchill County School District Board of Trustees at 7:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE

President Evans led the pledge of allegiance.

VERIFICATION OF POSTING OF AGENDA

President Evans confirmed the posting of the agenda.

ROLL CALL

Trustees Present

President Ron Evans
Trustee Greg Koenig
Trustee Carmen Schank
Trustee Rich Gent
Trustee Matt Hyde

Others Present

Phyllis Dowd, Director of Business Services
Sharla Hales, Legal Counsel
Kimi Melendy, Director of Educational Services
Debra Shyne, Secretary
(Interested Staff/Community Members per Attached List)

Trustees Absent

Vice President Clay Hendrix
Trustee Kathryn Whitaker

REVIEW AND ADOPTION OF AGENDA

President Evans added Public Comments, inadvertently left off the agenda, as the next agenda item.

PUBLIC COMMENT

Jim Falk voiced opposition to "Agenda 21" and common core.

Becky Dodd voiced concerned as she heard that streaming of the board meetings was not working and that BoardBook was not available online. Ms. Hales stated that the District has a new website and that she was able to access BoardBook. It was posted and available online or through the Superintendent's office.

SUPERINTENDENT'S UPDATE

A. Update regarding the Federal Grants Program

President Evans read the following statement by Dr. Sheldon, as she could not attend the meeting. "Dr. Sheldon is representing Nevada Association of School Superintendents in Washington DC at the American Association of School Administrators Governance and Advocacy Meeting. She met with Senators Reid and Heller as well as Representative Amodai and other congressional representatives from Nevada."

Kimi Melendy provided an update regarding federal programs. Ms. Melendy explained that Sue Chambers retired and Ms. Melendy and Mr. Jensen have shared her duties. Out of the eighteen grants, Mr. Jensen will oversee six of the grants, which consist of Early Childhood, Friends and Family Resources. The high school will oversee the CTE and Carl Perkins grants with support from Educational Services. Ms. Melendy will oversee the Title I Grants (Basic and Migrant), Title IIA Professional Development, Title VII Indian Education, Title III Immigrant, and Developmental Assets in partnership with Churchill Community Coalition. Ms. Melendy will prioritize due dates and will have support through her Title I Secretary (Celeste Keller). Ms. Melendy has been in contact with the State regarding training and support for new staff, scheduled in August. Ms. Melendy worked with Sue Chambers prior to her leaving the District and has learned E-Page, E-Note and other tools that support the grants.

Trustee Gent voiced concern that Ms. Melendy was taking on too much, especially with other grant opportunities that will come along. Trustee Gent asked Ms. Melendy to return to the Board if the burden is too great. Ms. Melendy stated she would come back to the Board if she needs to.

Trustee Schank heard that there were specials grants for music, art, and PE. Ms. Melendy stated that she did not know what grants Dr. Sheldon wanted the District to apply for, but she does know that the District will be writing for the Read by Three and the CTE grants. Trustee Schank suggested that, because of the gap with transportation, that teachers utilize grants to teach the blocks of school at the end of the day intended for prep period.

Trustee Schank asked if Mr. Jensen has two offices and where they were located. Ms. Melendy stated that Mr. Jensen has an office at Northside and one in the District Office.

BUSINESS SERVICES UPDATE

- A. Budget to Actual Report (written report provided)**
- B. Quarterly Board Budget, Bond & Travel Reports (written report provided)**
- C. Quarterly Student Funds Report (written report provided)**
- D. Update regarding District-related matters**

EDUCATIONAL SERVICES UPDATE

A. Report on the District's test scores

Kimi Melendy answered Board questions regarding the Annual Assessment Report that Lisa Bliss compiled (located in BoardBook).

UPCOMING BOARD EVENTS

- A. August 13, Thursday, 5-7 p.m.: Open Houses at All Schools
- B. August 14, Friday, 8:30 a.m.: Welcome Back All Staff Meeting
- C. August 17, Monday: First Day of School

CONSENT AGENDA

- A. Approval of Recommended Personnel Action (Attachment A)
- B. Approval of June, 2015, Payroll
- C. Approval of June 11, 2015, Regular Board Meeting Minutes
- D. Approval of Bid for Child Nutrition Food/Supplies for the 2015/2016 School Year
- E. Approval of Quarter 4 – Class Size Reduction Report
- F. Approval of Temporary Inter-fund Loan Resolution

Trustee Schank pulled class size reduction, Item E.

Trustee Gent made a motion, seconded by Trustee Hyde, **to approve Consent Agenda Action Items A,B,C,D and F, as provided.** There were no public comments. The motion passed unanimously; Trustees Hendrix and Whitaker were absent.

Trustee Schank asked about the Class Size Reduction Report on page 77 in BoardBook. How does the waiver work in relation to the amount of money the District receives?

Ms. Melendy stated that this report is for the last quarter of the last school year. Ms. Dowd stated that there was no reduction in Class Size Reduction Funds for Fiscal Year 2014-15, and that she has not heard about the level of funding for 2015-16.

Trustee Schank made a motion, seconded by Trustee Gent, **to approve the report as stated.** There were no public comments. The motion passed unanimously; Trustees Hendrix and Whitaker were absent.

REPORTS BY BOARD MEMBERS

Trustee Gent reported on his attendance at the Parks and Recreation Meeting where one of the topics was a bike path in Churchill County. They want to ensure Schools in the local area have access to bikes and bike routes and ensure bike racks are installed at all of the schools. There is grant money available for bike racks.

Trustee Schank stated that she researched the cost to move the modular trailers. It costs \$14,000 to move the modular, \$8,000 to get permits and thousands more to get a septic system. Modular trailers have to be used as functional working living quarters. Trustee Schank stated that there are books and desks inside the modular trailers. Ms. Dowd stated that the items, except for the heating and air conditioners, will be moved to the West End Facility and stored for future use.

POLICIES

A. For Discussion and Possible Action: SECOND READING – Deletion of Policy 3600.0 – Records and Information.

Trustee Gent made a motion, seconded by Trustee Koenig, *to approve the deletion of Policy 3600.0, Records and Information*. There were no public comments. The motion passed unanimously; Trustees Hendrix and Whitaker were absent.

For Discussion and Possible Action: SECOND READING – Deletion of Policy 3200.1 – Unemployment Fund.

Trustee Schank made a motion, seconded by Trustee Gent, *to approve the deletion of Policy 3200.1 Unemployment Fund*. There were no public comments. The motion passed unanimously; Trustees Hendrix and Whitaker were absent.

B. For Discussion Only: FIRST READING – Revision to Policy 3301.0 – Contracting Authority.

Phyllis Dowd stated that she completed research on contracting authority and developed the policy in relation to other schools and universities.

OLD BUSINESS

A. For Discussion and Possible Action: Selection of an appraiser to appraise the Plummer's Building (50 E. Virginia Street), in preparation for sale of the building.

Phyllis Dowd stated that there were only two appraisers interested in submitting a quote and recommended the lowest bidder - Johnson, Perkins and Griffin.

Trustee Schank made a motion, seconded by Trustee Koenig, *to select Johnson, Perkins and Griffin to do the appraisal of the Plummer's building*. There were no public comments. The motion passed unanimously; Trustees Hendrix and Whitaker were absent.

NEW BUSINESS

A. For Discussion and Possible Action: Approval of a Change Order to A&K Earthmovers' contract for the CCHS Auxiliary Gymnasium Site Package to add payment of prevailing wages as required by the passage of AB172.

Mr. Eskeldson provided background on the change order (see memo in BoardBook).

Trustee Hyde made a motion, seconded by Trustee Gent, *to approve the change order to A&K Earthmovers in the amount of \$72,118.73*. There were no public comments. The motion passed unanimously; Trustees Hendrix and Whitaker were absent.

B. For Discussion and Possible Action: Approval of District's Technology Implementation Plan.

Kimi Melendy referred to the memo from Dr. Sheldon (in BoardBook), stating that the Technology, Media, Resources Committee met monthly this past school year to discuss the District's needs and listened to guest speakers regarding one-to-one devices. Four staff members attended the Future Ready Summit. A subgroup of the Technology, Media, and Resources Committee was formed with K-12 teachers, Ms. Melendy, Ms. Fleming, Ms.

Boone, and Amber Stein, District Librarian. This subcommittee has looked at various technology devices for student use in schools. Ms. Melendy went over the details of the Technology Implementation Plan (memo included in BoardBook). The Committee recommended the purchase of Chrome Books for students.

Trustee Koenig made a motion, seconded by Trustee Hyde, **to approve the technology \$239,000 from Capital Project Fund**. Public Comments: Mr. Falk requested copies of the material on the one-to-one program. Sharla Hales, legal counsel, requested Mr. Falk provide the District with a written request (via email is fine).

The motion passed unanimously; Trustees Hendrix and Whitaker were absent.

C. For Discussion and Possible Action: Regarding the potential of reinstating the Dean of Students position at the high school.

President Evans stated that at the last meeting there was discussion regarding the Athletic Trainer and the Dean of Students positions.

Trustee Koenig stated that he has never understood why the Dean of Students was not an administrator position. President Evans stated that it is the intent of the District to negotiate this as an administrator's position.

Ms. Sharla Hales, legal counsel, stated that other questions surround this topic. As President Evans mentioned, negotiations would be brought back to the board for approval on consent.

Trustee Koenig made a motion, seconded by Trustee Hyde, **to reinstate the Dean of Students position**.

Deby Smotherman, Nevada Classified School Employees Association, voiced concern as everyone in the District has been asked to take on more duties. The high school already has two vice principals, they have 150 to 250 more students than the middle school, and they have not tried one year without the Dean of Students to see if they can manage without that position.

Darrin Hammer, Churchill County Juvenile Probation Officer for 16 years, stated that it was an honor working with Mr. Parsons, and that they are starting to bridge the gap with at-risk youth. He commented that the zero violent acts in the last reporting period was due to Mr. Parsons' assistance and affirmed that the Dean of Students position is a needed position.

Derild Parsons stated that he was willing to negotiate salary and commented that he is proactive and that attendance issues have gone down. The high school is losing a counselor, and removing the dean's position makes things more difficult.

There were no public comments. The motion passed unanimously; Trustees Hendrix and Whitaker were absent.

D. For Discussion and Possible Action: The Board will review the terms of the employment contract for Phyllis Dowd, Director of Business Services and may take action to revise terms of the contract.

President Evans commented that Dr. Sheldon pointed out that Phyllis' contract does not have the two personal leave days that the other directors, teachers, and classified staff

have. The superintendent is requesting Ms. Dowd's contract be revised to include the personal leave days (see Dr. Sheldon's memo in BoardBook).

Trustee Gent made a motion, seconded by Trustee Hyde, **to approve adding two extra days to Ms. Dowd's contract (personal leave) and make the accumulation of sick leave to 260 to match the number of days in her contract.** There were no public comments. The motion passed unanimously; Trustees Hendrix and Whitaker were absent.

- E. For Discussion and Possible Action: The Board will review the terms of the employment contracts for Dawn Whitten, Director of Food Services; Steve Russell, Director of Transportation; and Brian Byrd, Director of Maintenance, and may take action to revise the terms of these contracts.**

Trustee Koenig made a motion, seconded by Trustee Schank, **to accumulate sick leave days to equal the number of days of their contract.** There were no public comments. The motion passed unanimously; Trustees Hendrix and Whitaker were absent.

PUBLIC COMMENT

There were no public comments.

DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS

President Evans stated that Trustee Hendrix is going to handle the next agenda setting meeting as he will be on vacation.

Trustee Koenig stated that November 19 is the same weekend as an association meeting for himself and Trustee Schank, so he would like that moved to a different day.

Trustee Schank requested a visual hierarchal flow chart for director's departments and handed out at the next board meeting.

Trustee Schank requested the curriculum committee and reading programs on the next agenda.

ADJOURNMENT

Trustee Hyde made a motion, seconded by Trustee Koenig, to adjourn the meeting at approximately 8:15 p.m. The motion passed unanimously.

Carmen, Schank, Clerk of the Board

Prepared by Debra Shyne