

# Notice of Regular Meeting

## Churchill County Board of School Trustees

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A Regular Meeting of the Churchill County Board of School Trustees will be held August 13, 2015, beginning at 7:30 PM in the **Churchill County Administration Office, Old High School, 690 South Maine Street, Fallon, NV 89406.**

### Notes:

1. These meetings are subject to the provisions of Nevada Open meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.
2. Action may be taken on all agenda items, unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Board of School Trustees may act upon agenda items in a different order than is stated in this notice –so as to effect the people’s business in the most efficient manner possible.
4. Public comment will be allowed prior to the vote on all action items. Public comment will also be allowed for matters not listed on the agenda at the beginning and end of the meeting. In the interest of time, the Churchill County Board of School Trustees reserves the right to impose uniform time limits of three (3) minutes on each person providing public comment.
5. Any statement made by a member of the Churchill County Board of School Trustees during the public meeting is absolutely privileged and does not impose liability for defamation or constitute a ground for recovery in a civil action.
6. The Churchill County Board of School Trustees may combine two or more agenda items for consideration.
7. The Churchill County Board of School Trustees may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
8. The Board may discuss all items on the agenda, including those that are described on the agenda as "report," "presentation," or "update.”

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. VERIFICATION OF POSTING OF AGENDA

4. ROLL CALL

5. REVIEW AND ADOPTION OF AGENDA

Action to approve the agenda as submitted or revised

6. PUBLIC COMMENT

7. SUPERINTENDENT'S UPDATE

- A. Mr. Paul Eskeldson will update the Board regarding Summer Bond Projects and Mr. Brian Byrd will update the Board regarding Summer Maintenance projects.
- B. Update regarding District related matters
- 8. BUSINESS SERVICES UPDATE
  - A. Update regarding general business items
- 9. UPCOMING BOARD EVENTS
  - A. August 14, Friday, 8:30 a.m.: Welcome Back All Staff Meeting
  - B. August 17, Monday: First Day of School
- 10. CONSENT AGENDA
  - A. Approval of Recommended Personnel Action (Attachment A)
  - B. Approval of Vouchers
  - C. Approval of June, 2015, Payroll
  - D. Approval of June 26, 2015, Regular Board Meeting Minutes
  - E. Approval of July 9, 2015, Regular Board Meeting Minutes
- 11. POLICIES
  - A. For Discussion and Possible Action: **SECOND READING** - Revisions to Policy 3301.0 - Contracting Authority
- 12. REPORTS BY BOARD MEMBERS
- 13. NEW BUSINESS
  - A. For Discussion and Possible Action: to approve award of a contract with W&D Construction of Reno, Nevada in the amount of \$4,452,784 for construction of the Churchill County High School Auxiliary Gymnasium.  
*Presenter: Mr. Paul Eskeldson, Parsons*
  - B. For Discussion and Possible Action: approval of A&K Earthmovers of Fallon, Nevada to proceed with construction of Alternate 1 in the Site Package for the Churchill County High School Auxiliary Gymnasium.  
*Presenter: Mr. Paul Eskeldson, Parsons*
  - C. For Discussion and Possible Action: to approve a change order to the contract with Parsons Environmental & Infrastructure Group in the amount of \$93,833 to extend services through completion of the Auxiliary Gymnasium.  
*Presenter: Superintendent Sheldon*
  - D. For Discussion and Possible Action: regarding authority of board president to remove or add items on agendas after agenda setting as new information arises, including possible action to revise the following Board Policies and Administrative Regulation to reflect that authority: Policy 8200.3 Duties of Officers; Policy 8340.0 Meetings; and Administrative Regulation 8340.0 Meetings.  
*Presenter: President Evans*

E. For Discussion and Possible Action: regarding the Curriculum Committee's role in developing materials and resources for instruction (K-12).

*Presenter: Dr. Sheldon*

F. For Discussion and Possible Action: to change the board meeting date from November 19 as that is the same date as a Nevada Association of School Board meeting. Additionally, due to NRS changes regarding Budget Hearing dates, move the May 18 board meeting to May 26.

*Presenter: President Evans*

G. For Discussion Only: regarding how employee evaluations are completed and the timeline for evaluations.

*Presenter: Dr. Sheldon*

H. Discussion Only regarding Organizational Flow Charts for directors' staff.

*Presenter: Dr. Sheldon*

I. For Discussion and Possible Action: regarding sending automated calls two to three days before there is an agenda item regarding budgets.

*Presenter: Trustee Schank*

J. For Discussion and Possible Action: regarding approval of a .5 Career and Technical Education Director.

*Presenter: Dr. Sheldon*

14. PUBLIC COMMENT

Public comments will be heard on matters not listed on the agenda.

15. DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS

16. CLOSED SESSION

A. Discussion of negotiations and strategies regarding Churchill County Administrators Association, Churchill County Education Association, and the Nevada Classified School Employees Association pursuant to NRS 288.220.

17. RECONVENE OPEN SESSION

18. ADJOURNMENT

19. CONSENT AGENDA

**LITIGATION CONFERENCE WITH LEGAL COUNSEL**

The Board will meet in Litigation Conference to receive information from Legal Counsel regarding potential or existing litigation.

To request supporting materials for the meeting, members of the public can contact Debra Shyne (Secretary to the Superintendent/Board of Trustees) at the District's Administration Office, 690 South Maine Street, Fallon, Nevada.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to contact Debra Shyne, Secretary to the Superintendent by calling 423-5184 prior to the meeting date.

State of Nevada            )  
  :  
County of Churchill        )

*I, **Debra Shyne**, Secretary to the Superintendent, do hereby affirm that I posted or caused to be posted, a copy of this notice of public meeting, on or before the 10th Day of August 2015, at the following locations in Churchill County, Nevada.*

*City Hall;  
Churchill County Law Enforcement Center;  
Churchill County Administration Offices;  
Churchill County School District Administration Office;  
The Churchill County School District Website at [www.churchill.k12.nv.us](http://www.churchill.k12.nv.us)*

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*Debra Shyne, Secretary to the Superintendent*

*Subscribed and Sworn to before me this 10th Day of August 2015*

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*Notary Public*

# RECOMMENDED PERSONNEL ACTION

August 13, 2015

NOTE: ADDITIONAL NAMES RECOMMENDED FOR HIRE MAY BE ADDED. A FULL LIST WILL BE PROVIDED AT THE BOARD MEETING.

## **I. LICENSED PERSONNEL – HIRING**

- \* Janeen Malkovich - Early Childhood Teacher NELC (new)
- \* Margaret St. Andre - Kindergarten Teacher (replaces S. Knight)
- \* Tiffany Picotte - Kindergarten Teacher (replaces J. Young)
- \* Llaurel Griffin - Special Education Teacher CCMS (replaces D. Parsons)

## **II. LICENSED PERSONNEL – APPROVAL FOR ADDITION TO SUB LIST**

- \* Eric Clifford - Substitute Teacher

## **III. LICENSED PERSONNEL – RESIGNATION**

- \* Kristina Loesel - English Teacher (effective 8/31/15)
- \* Stephanie Knight - Elementary Teacher (effective 8/31/15)
- \* Emily Simpson - Elementary Teacher (effective 8/31/15)
- \* Teresa Dhondt - Elementary Teacher (effective 8/31/15)
- \* Leslie Brown - Elementary Teacher (effective 8/31/15)

## **IV. CLASSIFIED PERSONNEL – HIRING**

- \* Gayle Webb - Transportation Secretary/Dispatch (replaces C. Keller)
- \* Nichele Powell - Classified School Nurse-LPN (replaces B. Whittington)
- \* Lilia Marquez - Paraprofessional Instructional Assistant-ELL CCMS (replaces I. Sanchez)
- \* Nancy Coon - Food Service Worker (replaces D. Pinder)
- \* Sabrina Howels - Paraprofessional Instructional Assistant-ECE (new)
- \* Verna Furtado - Paraprofessional Instructional Assistant-ECE (new)
- \* Leticia Padilla - Paraprofessional Instructional Assistant-ECE (new)
- \* Mari Padilla - Paraprofessional Instructional Assistant-ECE (new)

## **V. CLASSIFIED PERSONNEL – RETIREMENT/RESIGNATION**

- \* Sheril Phillips - Food Service Assistant/Cashier & Paraprofessional Instructional Assistant-Bus Monitor (retirement effective 8/31/15)
- \* Lois Gonzalez - Food Service Supervisor (retirement effective 8/31/15)
- \* Dea Webb - Duty Assistant NU (resignation effective 8/4/15)
- \* Carolyn Sue Adams - Paraprofessional Instructional Assistant-Sp Ed (resignation effective 8/31/15)

## **VI. EXTRACURRICULAR ACTIVITIES FOR 2015-16**

- \* Keith Lund - 7<sup>th</sup> Grade Girls Basketball
- \* Michelle Dalager - 8<sup>th</sup> Grade Girls Basketball
- \* Bert Serrano - 7<sup>th</sup> Grade Boys Basketball
- \* Brian McAlexander - 8<sup>th</sup> Grade Boys Basketball
- \* Heather Stokes - 7<sup>th</sup> Grade Volleyball
- \* Nicole Rogne - 8<sup>th</sup> Grade Volleyball
- \* Kris Hadley - 7<sup>th</sup> Grade Girls Track
- \* Warren Wood - 8<sup>th</sup> Grade Girls Track
- \* Keith Lund - 7<sup>th</sup> Grade Boys Track
- \* Brian McAlexander - 8<sup>th</sup> Grade Boys Track
- \* Daniel Shaw - Head Wrestling
- \* Jim Wisdom - Assistant Varsity Football
- \* Christopher Vinton - Assistant Boys Soccer (non-paid)
- \* Tom McCormick - Assistant Varsity Football (non-paid)
- \* Randy Beeghley - Assistant JV Football (non-paid)
- \* Matt Hyde - Assistant JV Football (non-paid)
- \* Woody Swenson - Assistant Girls Soccer (non-paid)
- \* Randy Hines - Assistant Girls Soccer (non-paid)

## **VII. CURRENT OPEN POSITIONS**

Speech Language Pathologist (A. Stuart-Lougheed)  
Literacy Coach (new)  
Distance Education Teacher (D. Shamberger)  
Kindergarten Teacher (D. Swisher)  
1<sup>st</sup> Grade Teacher LES (S. Wood)  
4<sup>th</sup> Grade Teacher NU (C. Reynolds-Woodsford)  
5<sup>th</sup> Grade Teacher NU (D. Gertson)  
Signer/Interpreter (D. Daviton)  
Paraprofessional Library Specialist LES (J. Sanches)  
Duty Assistants NU (J. Blosser, C. Lucchesi, D. Webb)  
Data Management Specialist (G. Webb)  
Custodian (L. Marquez)  
Food Service Supervisor (L. Gonzalez)  
Food Service Assistant/Cashier (L. Henley)  
Food Service Assistant/Cashier (S. Phillips)  
Paraprofessional Instructional Assistant-Special Ed Bus Monitor (S. Phillips)

**\*denotes action required**

**\*\*\*DISCLAIMER:** *This Recommended Personnel Action List is for discussion by the Churchill County School District Board of Trustees. It is neither a guarantee of employment nor a guarantee that any individual on the list will be employed.*