

# CHURCHILL COUNTY BOARD OF SCHOOL TRUSTEES

Fallon, Nevada

## REGULAR MEETING

June 11, 2015

### **CALL TO ORDER**

President Evans called to order the regular meeting of the Churchill County School District Board of Trustees at 7:03 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

### **PLEDGE OF ALLEGIANCE**

Trustee Schank led the pledge of allegiance.

### **VERIFICATION OF POSTING OF AGENDA**

President Evans confirmed the posting of the agenda.

### **ROLL CALL**

#### **Trustees Present**

President Ron Evans  
Trustee Carmen Schank  
Trustee Matt Hyde  
Trustee Rich Gent

#### **Trustees Absent**

Trustee Greg Koenig  
Trustee Kathryn Whitaker  
Vice President Clay Hendrix

#### **Others Present**

Phyllis Dowd, Director of Business Services  
Sharla Hales, Legal Counsel  
Kimi Melendy, Director of Educational Services  
Debra Shyne, Secretary  
(Interested Staff/Community Members per Attached List)

### **REVIEW AND ADOPTION OF AGENDA**

The agenda was adopted under unanimous consent.

### **PUBLIC COMMENT**

Jim Falk spoke regarding common core.

Becky Dodd stated that for all schools open house for all schools are scheduled for Thursday, August 13, from 5:00-7:00. Ms. Dodd's membership is asking that these times be staggered because many have children in the school district and would like to attend open houses and some parents have to travel to several different schools to attend open houses.

Deby Smotherman commented that the Board voted to provide a buy-up option for insurance, but the amount provided to staff for preventative care is different from what the Board approved.

## **SUPERINTENDENT'S UPDATE**

### **A. Principal Lords will report on the high school's accreditation process.**

Principal Lords provided a summary in BoardBook containing observations from the accreditation group. The high school goes through the accreditation process every six years. An outside group of administrators, teachers, and educational professionals look at the school's self-study survey, make observations and ask questions. The group recommended CCHS show improvement over the next two years in the following two areas: ensuring that grading practices that are more equitable across the school and identifying measureable goals. While the school has goals, the team wants them to be measureable.

Trustee Schank asked about PLC and collaboration. Principal Lords stated that collaboration time, initially, was supposed to be teacher driven by grade level or subject area so that co-teachers, regular education teachers, and special education teachers could work together. Collaboration at the high school has been mainly by department. The team suggested that the high school utilize the PLC model and have cross department professional development or professional learning communities.

Trustee Schank asked about the item in the report that recommends better communication. Principal Lords stated that communication could always be improved. Principal Lords has a monthly meeting with department heads, who go back to their departments and update other teachers. Some teachers felt that they were not getting the information. He will have minutes drawn up of the meeting and send it out to all teachers to enhance communication.

Trustee Schank stated that one of the recommendations is to provide students more access to counselors. Principal Lords stated that next year he intends to meet more often with counselors to discuss their schedules, how they are meeting the needs of the students, to ensure accountability.

Trustee Schank stated that one of the findings was a disconnection between the Board and the school. Principal Lords stated that he felt the role of the Board is to establish policies for administrators and staff to follow to make a great educational experience for students. Trustee Schank requested that once each year the Board has an open forum at the high school.

## **EDUCATIONAL SERVICES UPDATE**

- A. April, May, 2015, Violent Acts Report (written report provided)

## **UPCOMING BOARD EVENTS**

- A. August 13, Thursday, 5-7 p.m.: Open Houses at All Schools
- B. August 14, Friday, 8:30 a.m.: Welcome Back All Staff Meeting
- C. August 17, Monday: First Day of School

## **CONSENT AGENDA**

- A. Approval of Recommended Personnel Action (Attachment A)
- B. Approval of Vouchers
- C. Approval of May 2015, Payroll
- D. Approval of Transportation Lease Agreement with Parks & Recreation for the 2015 SumFun Program

Trustee Gent made a motion, seconded by Trustee Schank, ***to approve Consent Agenda Items A-D, as provided.*** There were no public comments. The motion passed unanimously; Trustees Koenig, Whitaker and Hendrix were absent.

## **REPORTS BY BOARD MEMBERS**

Trustee Schank reported that she attended the Literacy Museum at E.C. Best and attended the high school graduation, which was great.

President Evans stated that he was recently at Taco Bell and was asked to donate a dollar to local graduates. President Evans asked the manager and he said that they send the money to the head office. Principal Lords is not aware of this type of a donation. President Evans would like to ask Sharla Hales to pursue this issue to find out where the money goes. The Board agreed to President Evans request.

## **NEW BUSINESS**

### **A. For Discussion and Possible Action: Acceptance of renewal proposal from Nevada Public Insurance Pool (POOL) and approval for payment from fiscal year 2015-2016 funds.**

Ms. Dowd reported that Ann Wiswell from PoolPact could not attend the meeting. The cost of the policy is \$2,000 cheaper than last year.

Trustee Schank asked the purpose for the high amount in 2007-2008. Ms. Dowd stated that she would check into the reason.

Trustee Gent made a motion, seconded by Trustee Hyde, ***to accept the renewal proposal from Nevada Public Insurance Pool (POOL) and approval for payment from fiscal year 2015-2016 funds. There were no public comments.*** The motion passed unanimously; Trustees Koenig, Whitaker and Hendrix were absent.

### **B. For Discussion and Possible Action: Review and approval of fees to be charged to Charter and Private Students for extra-curricular activities.**

Principal Lords reported that he and Mr. Daum prepared a list of expenses that athletes incur excluding coaching stipends, workers at games, clock operators, ticket takers, chain gang, and facilities. Principal Lords stated that they were conservative following the direction to be inclusionary versus exclusionary. These costs do not include \$50 pay to play, \$20 student ID cards, or spirit packs, practice jerseys and team shoes.

Trustee Hyde stated that NRS 281A.420 requires that he disclose a potential conflict of interest. This agenda item involves charter school students and sports. Trustee Hyde has a 2<sup>nd</sup> grade student attending the charter school and sports are not offered in the 2<sup>nd</sup> grade.

Trustee Hyde's older children attend Churchill County School District schools and do not intend to change schools; therefore, he concludes that there is no conflict.

Mr. Lords reported that currently the high school has four charter school students on the cheerleading squad and six charter school students on the summer tennis practice.

Trustee Schank made a motion, seconded by Trustee Hyde, ***to approve the fees charged to charter and private students for extra-curricular activities, as written. There were no public comments.*** The motion passed unanimously; Trustees Koenig, Whitaker and Hendrix were absent.

- C. **For Discussion and Possible Action:** Approve award of a contract to A&K Earthmovers of Fallon, Nevada in the amount of \$810,000 for construction of the Churchill County High School Auxiliary Gymnasium Site Package, and authorize A&K to proceed with the Base Bid and Alternate 2 work.

Mr. Eskeldson provided background and stated this amount is part of the \$6.2 million that the Board approved previously.

Trustee Hyde made a motion, seconded by Trustee Schank, ***to award a contract to A&K Earthmovers of Fallon in the amount of \$810,000 for construction of the Churchill County High School Auxiliary Gymnasium Site Package, and authorize A&K to proceed with the Base Bid and Alternate 2 work.*** There were no public comments. The motion passed unanimously; Trustees Koenig, Whitaker and Hendrix were absent.

- D. **For Discussion and Possible Action:** Approve a modification to Q&D Construction's Construction Management at Risk (CMAR) contract in the amount of \$125,000 to provide construction management services for the Churchill County High School Auxiliary Gymnasium Site Package.

Mr. Eskeldson provided background.

Trustee Gent made a motion, seconded by Trustee Hyde, ***to approve a modification to Q&D Construction's Construction Management at Risk (CMAR) contract in the amount of \$125,000 to provide construction management services for the Churchill County High School Auxiliary Gymnasium Site Package.*** There were no public comments. The motion passed unanimously; Trustees Koenig, Whitaker and Hendrix were absent.

- E. **For Discussion and Possible Action:** Approval of change order in the amount of \$41,223.60 to Ferguson Construction, Inc. for unforeseen conditions associated with the West End Renovation project.

Trustee Schank made a motion, seconded by Trustee Gent, ***to approve the change order in the amount of \$41,223.60 to Ferguson Construction, Inc., for unforeseen conditions associated with the West End Renovation project.*** There were no public comments. The motion passed unanimously; Trustees Koenig, Whitaker and Hendrix were absent.

- F. **For Discussion and Possible Action:** Selection of an appraiser to appraise the Plummer's Building (50 E. Virginia Street), in preparation for sale of the building.

Ms. Dowd reported that she had not been able to secure a local commercial appraiser. She has talked with several residential appraisers who do not do, or are not interested in, appraising commercial properties. Ms. Dowd has a quote from a firm out of Reno, which is

between \$3,500 and \$4,000. Ms. Dowd would like to defer this agenda item and obtain additional quotes for the work.

**G. For Discussion and Possible Action: Transfer the School District's Interest in the Cottage Schools to the City of Fallon by Approving Quitclaim Deed and Agreement to Modify Reversionary Clause.**

Trustee Schank made a motion, seconded by Trustee Hyde, *to transfer the school district's interest in the Cottage Schools to the City of Fallon by approving Quitclaim Deed and Agreement to Modify Reversionary Clause.* There were no public comments. The motion passed unanimously; Trustees Koenig, Whitaker and Hendrix were absent.

**PUBLIC COMMENT**

There were no public comments.

**DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS**

Trustee Schank would like to discuss at the board meeting who would attend agenda setting for the following meeting.

Trustee Gent inquired about the concept of having a charter school inside of a public school.

**ADJOURNMENT**

Trustee Hyde made a motion, seconded by Trustee Gent, to adjourn the meeting at approximately 8:17 p.m. The motion passed unanimously.

---

Carmen, Schank, Clerk of the Board

*Prepared by Debra Shyne*