

CHURCHILL COUNTY BOARD OF SCHOOL TRUSTEES

Fallon, Nevada

REGULAR MEETING

May 20, 2015

CALL TO ORDER

President Evans called to order the regular meeting of the Churchill County School District Board of Trustees at 7:00 p.m. at the Churchill County School District Administration Office, 690 South Maine Street, Fallon, Nevada.

PLEDGE OF ALLEGIANCE

President Evans led the pledge of allegiance.

VERIFICATION OF POSTING OF AGENDA

President Evans confirmed the posting of the agenda.

ROLL CALL

Trustees Present

President Ron Evans
Vice President Clay Hendrix
Trustee Matt Hyde
Trustee Rich Gent
Trustee Carmen Schank
Trustee Greg Koenig
Trustee Kathryn Whitaker

Others Present

Dr. Sandra Sheldon
Phyllis Dowd, Director of Business Services
Sharla Hales, Legal Counsel
Kimi Melendy, Director of Educational Services

Debra Shyne, Secretary
(Interested Staff/Community Members per Attached List)

REVIEW AND ADOPTION OF AGENDA

President Evans requested the Workers' Compensation agenda item addressed when Mr. Rogne arrived.

PUBLIC COMMENT

There were no public comments.

SUPERINTENDENT'S UPDATE

Trustee Hyde presented certificates to the Boys' Varsity Baseball Team and the Girls' Varsity Softball Team. President Evans and Trustee Gent recognized Donn Sheldon and Robert Kerman, teachers of the Nevada Junior Reserve Officer Training Corps program. Dr. Sheldon recognized Randy Orong and Steve Heck, Churchill County Middle School teachers, for their teaching of STEM classes and for being recognized by Creative Learning as the SMART Lab Reference School. Dr. Sheldon thanked Sue Chambers for her hard work and grant writing that brought the STEM labs to Churchill County.

A. Report from the Technology, Media, Resources Committee.

Dr. Sheldon stated that the Technology, Media, Resources Committee has met monthly over the past year looking at various programs, distribution centers, and systems to infuse technology into the classroom. The committee met yesterday to finalize this presentation to identify future plans. Kimi Melendy, Brenda Boone, Patty Fleming and Dr. Sheldon presented a PowerPoint presentation.

Board members asked questions. Trustee Hendrix asked if the District has reached out to Microsoft, Google, and Apple. Dr. Sheldon stated that they have looked at the costs of tablets at around \$300 to \$500, laptops for \$700 to \$1,000, and chrome books from Dell at \$300 each.

Dr. Sheldon stated that a line item for technology is included in the five-year plan for capital projects. The Master Plan Task Force and Bond Oversight Committee approved the District utilizing capital projects funds to purchase technology. This would be a blended approach for learning that involves paper and pencil, books, and technology.

[The Board moved to 15C.]

B. Update regarding District-related matters.

PUBLIC HEARING ON FISCAL YEAR 2015-2016 BUDGET

A. For Discussion and Possible Action: The Board will discuss and take action to approve the Fiscal Year 2015-16 Final Budget, including taking action to revise, add, or delete any line item in the proposed budget.

Ms. Phyllys Dowd stated that she did not make major changes to the tentative budget. She reported that on page 4 of the budget, in the upper right hand corner, that those figures were left blank because she didn't have the figures from the Department of Taxation. The figures changed a little because the District gets one-third protection on property taxes in the DSA, so she recognized a little bit more property tax income on net proceeds, but at the same time she took two-thirds out of the DSA, so it put the District backwards approximately \$40,000. These were the only adjustments from the Department of Taxation and the only changes made to the budget that the Board saw several weeks prior.

Ms. Dowd reported on some of the potential changes based on pending actions from the legislature.

Trustee Hendrix made a motion, seconded by Trustee Schank, ***to approve the Fiscal Year 2015-16 Final Budget as it appears in BoardBook.*** There were no public comments. The motion passed unanimously.

BUSINESS SERVICES UPDATE

A. Budget to Actual Report (written report provided).

B. Update regarding District-related matters.

Phyllys Dowd reported that the Department of Education reviews the District's spending every year. They have provided notice that the District is meeting the maintenance of effort

requirement for the special education program. Mr. Jensen is zero percent over the minimum maintenance of effort.

Ms. Dowd reported that, because of leap year, there are 262 days next year plus one extra day based on when July 1st falls. Year-round staff will take off the Wednesday before Thanksgiving and the day before New Year's Day. Schools will be closed, so this will not affect operations.

ED SERVICES UPDATE

A. Budget to Actual Report (written report provided).

UPCOMING BOARD EVENTS

- A. May 21, Thursday, 7:00 p.m., Adult Education Graduation, Churchill County High School Auditorium.
- B. May 29, Friday, 7:00 p.m., High School Graduation, Ed Arcinega Stadium, Churchill County High School.

CONSENT AGENDA

- A. Approval of Recommended Personnel Action (Attachment A).
- B. Approval of Vouchers.

Trustee Gent made a motion, seconded by Trustee Schank, **to approve Items A & B as provided**. There were no public comments. The motion passed unanimously.

REPORTS BY BOARD MEMBERS

Trustee Schank reported on her attendance at the Scholarship Ceremony at the high school where more than a million dollars was given out in scholarships; \$500,000 more than last year. Trustee Hyde reported that he and Trustee Koenig attended the Night of Fights. Trustee Koenig reported on his attendance at the concert in the Pit on Monday, where students sang for three hours and 20 minutes. Trustee Whitaker reported on her attendance at the Vocational Fair. President Evans reported on his attendance at ROTC Awards.

POLICIES

A. For Discussion and Possible Action: SECOND READING: New Policy 2100.0 – Administrative Organization Chart.

- 1. **For Review Only: Regulation 2100.0 – Administrative Organizational Chart (Changed from Policy 2100.0 to Regulation 2100.0).**

Trustee Gent made a motion, seconded by Trustee Schank, **to approve Policy 2100.0, Organizational Chart, as provided**. There were no public comments. The motion passed unanimously.

B. For Discussion and Possible Action: SECOND READING: Review of Policy 5050.0 – Homeless Children Educational Services (no changes).

- 1. **For Review Only: Update to Regulation 5050.0 – Homeless Children Educational Services.**

Sue Chambers, Director of Federal Programs, identified the nature of the changes to the regulation.

Trustee Schank made a motion, seconded by Trustee Gent, **to approve Policy 5050.0 Homeless Children Educational Services**. There were no public comments. The motion passed unanimously.

C. For Discussion and Possible Action: SECOND READING: Policy 5050.1 – McKinney Vento Enrollment Dispute Resolution Process (no changes).

1. For Review Only: Updates to Regulation 5050.1 – McKinney-Vento Enrollment Dispute Resolution Process.

Sue Chambers reported 230 students qualify for the McKinney Vento program this year.

Trustee Whitaker made a motion, seconded by Trustee Schank, **to approve Policy 5050.1**. There were no public comments. The motion passed unanimously.

NEW BUSINESS

A. For Discussion and Possible Action: Approve a Change Order in the amount of \$7,365.42 to Building Solutions, Inc., for unforeseen conditions on the E.C. Best Elementary School Long Building and Library Renovation project.

Trustee Gent made a motion, seconded by Trustee Schank, **to approve the change order in the amount of \$7,365.42 to Building Solutions, Inc., for unforeseen conditions on the E. C. Best Elementary School Long Building and Library Renovation project**. There were no public comments. The motion passed unanimously.

B. For Discussion and Possible Action: Approval to award the Copier Rental Contract based on the Request for Proposal for 07/01/15 – 06/30/18.

Ms. Phyllys Dowd explained that six vendors responded. The committee evaluated four proposals, as two were substantially higher than the District's current vendor. Ms. Dowd stated that representatives from some of the vendors that submitted Requests for Proposal were present in the audience. The committee rated Office Products, Inc. (OPI) higher as they are located in Fallon, offer great service, their lease is a per-copy charge, there is no equipment lease, and no extra charges.

A representative from Ricoh suggested new equipment instead of the five and six year old equipment that OPI recommends. Ricoh's equipment can make 200,000 copies without fault, and the representative spoke regarding the high security of their devices as well as other benefits of their services.

A representative from with Ray Morgan Company voiced similar concerns as Ricoh and explained the benefits of their services.

Ms. Dowd stated that in the RFP the District did not designate new or used machines. The machine that Ms. Dowd has in her office is older, but has been working very well. It has an integrated fax, scanner, printer and copier capabilities. Some of the locations for the District's printers are not networked, and are standalone copiers. The District's goal is to eventually get them networked so that meter readings can be done electronically.

Ted Zimmerman from OPI stated that some of the equipment they have placed with the District is new. They will replace thirty percent of the copiers over the summer and the remainder 70% over the next school year. They have been servicing the District for twenty years and technicians are here within hours, not days.

Trustee Koenig asked if the District would be in trouble not taking the lowest bid. Ms. Dowd indicated that this is a service, not a product; Ms. Hales confirmed.

Trustee Schank made a motion, seconded by Trustee Whitaker, ***to keep the local client, as services are great.*** There were no public comments. The motion passed unanimously.

Phyllys thanked committee members Chris Briscoe, Deby Smotherman and Trudy Dahl.

C. For Discussion and Possible Action: The Board will determine to administer workers' compensation self-insurance or to provide standards workers' compensation insurance for Fiscal Year 2015-16.

- **If self-insurance is selected, then the Board would approve Nelson Davison Administrators Inc., as the third party administration for the program. The Board would also approve the re-insurance value (possibly \$400,000) and an insurance company to provide the reinsurance policy.**
- **If standards workers' compensation insurance is selected, then the Board would approve workers' compensation insurance coverage as recommended by the District's Broker.**

Phyllys Dowd provided a ten-year loss history, and pointed out that on page 179 of BoardBook for the 13-14 year, with technology insurance company she made a mistake putting 07/21/14, but it was from 01/05/15. Ms. Dowd printed Mr. Rogne's comments and on the back side is a spreadsheet indicating where the fund balance would be if the Board approved self-insurance, and if the averages stay the same as our ten-year average.

Mr. Chris Rogne stated that he has a quote for AIG, but was denied quotes from any other company. AIG quoted \$300,796, which is \$39,000 less than last year.

The Board discussed the advantages and disadvantages of self-insurance.

Trustee Koenig made a motion, seconded by Trustee Hendrix, ***to direct the District to go towards self insurance approving Nelson Davison Administrators, Inc., as the third party administrator for the program and approve the re-insurance value of \$400,000 and that we come up with an insurance company to provide the reinsurance policy.*** The motion passed 5:2, with Trustees Evans and Gent opposed.

PUBLIC COMMENT

There were no public comments.

DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE AGENDA ITEMS AS REQUESTED BY THE BOARD OF TRUSTEES AND CLARIFICATION OF REQUESTED AGENDA ITEMS

Trustee Koenig requested a committee formed to look at the honor's program and weighting of grades.

Trustee Whitaker asked about the charter/private school participation regarding actual costs for extracurricular sports. Dr. Sheldon stated that she would check with Mr. Daum and Mr. Lords regarding costs.

Trustee Gent requested a report as to how the grants will work with Ms. Melendy taking over grants. Dr. Sheldon stated that Kimi Melendy and Sue Chambers have been working side by side. Superintendent Sheldon stated that she would provide this in a superintendent report.

Trustee Schank asked about test scores. Dr. Sheldon stated that the District will not receive test scores until fall, but this year the test scores are invalid because of the problems that occurred with the vendor and testing. Trustee Schank requested a report on MAPS and AR testing. Dr. Sheldon stated that she could get some data on MAPS testing, but we do not have a comprehensive MAPS test across the board because we were working so hard to get the CRT's done. Dr. Sheldon told Trustee Schank that staff can provide the data that we have, but it is pretty limited. Dr. Sheldon stated that we are not renewing the Accelerated Reading program, and are looking at three other programs: IXL, Aleks, and Dream Box. One of these will be used during summer school this year.

Trustee Schank requested a report on accreditation.

Trustee Schank requested a report on the reading programs that Dr. Sheldon is bringing into the District, the cost of the programs, what they entail, teacher involvement, and so forth.

ADJOURNMENT

Trustee Koenig made a motion, seconded by Trustee Hyde, to adjourn the meeting at 9:30 p.m. The motion passed unanimously.

Carmen, Schank, Clerk of the Board

Prepared by Debra Shyne